

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

**VICE PRESIDENT**  
**SANDRA ROBLEZ**  
YOAKUM COUNTY DISTRICT CLERK  
PO BOX 899  
PLAINS, TX 79355-7491  
PHONE: 806-456-7491  
[sroblez@yoakumcounty.org](mailto:sroblez@yoakumcounty.org)



**SECRETARY**  
**CHERYL JONES**  
BROWN COUNTY DISTRICT CLERK  
200 S. BROADWAY, SUITE 216  
BROWNWOOD TX 76801  
PHONE: (325) 646-5514  
[cheryl.jones@browncountytexas.gov](mailto:cheryl.jones@browncountytexas.gov)

**TREASURER**  
**CATHY JENTHO**  
EASTLAND COUNTY CLERK  
PO BOX 110  
EASTLAND, TX 76448  
PHONE: 254-629-1583  
[cathy.jenth@eastlandcounty.gov](mailto:cathy.jenth@eastlandcounty.gov)

**PRESIDENT**  
**JOHN WARREN**  
DALLAS COUNTY CLERK  
500 ELM ST, STE 2100  
DALLAS, TX 75202  
PHONE: 214-653-7096  
[johnwarren@dallascounty.org](mailto:johnwarren@dallascounty.org)

**IMMEDIATE PAST PRESIDENT**  
**JULIE SMITH**  
POTTER COUNTY CLERK  
PO BOX 9638  
AMARILLO, TEXAS 79105-9638  
PHONE: 806-379-2288  
[juliesmith@co.potter.tx.us](mailto:juliesmith@co.potter.tx.us)

## THE COUNTY AND DISTRICT CLERKS ASSOCIATION OF TEXAS BUSINESS MEETING

**MEETING DATE: JUNE 9, 2024 @ 10:30 AM**  
**SUGARLAND MARRIOTT TOWN SQUARE**  
**MEETING MINUTES**

(Documentation provided during this meeting is attached hereto)

### Officers

- President – John Warren, Dallas County Clerk
- Vice President – Sandra Roblez, Yoakum County District Clerk
- Treasurer – Cathy Jenth, Eastland County Clerk
- Secretary – Cheryl Jones, Brown County District Clerk
- Immediate Past President – Julie Smith, Potter County Clerk
- Parliamentarian - Karren Winter, Archer County Clerk

The business meeting for the County and District Clerk Association of Texas was called to order on June 9, 2025, at 10:40 a.m.

The Honorable John Warren, CDCAT President introduced The Honorable Heidi Easley Chair of the Outreach Program, and a video was presented for Meals on Wheels.

The memorial presentation was given by The Memorial Committee chaired by The Honorable Heather Marks, San Patricio County District Clerk. President John Warren thanked them for their presentation and requested a moment of silence.

The Honorable John Warren, CDCAT President recognized the Historical Committee Chair, The Honorable Allison Haley, Midland County Clerk. She gave a presentation.

The Honorable John Warren, CDCAT President announced The Honorable Cathy Jenth, CDCAT Treasurer and Eastland County Clerk to present the Treasurer's Report. The Honorable Cathy Jenth presented the Treasurer's Report including the statement of activity through April 2025. Balance as of June 6, 2025, was \$107,952.52 in the Operating account, \$147,564.17 in the Auxiliary account. She

announced she had not gotten a statement from Edward Jones. She presented the Treasurer's Report through April 2025, and it was included in the live binder for all members to review.

The Honorable John Warren, CDCAT President requested a motion for approval for the Treasurer's and Audit Reports. **The Honorable Sylvia Garza-Perez, Cameron County Clerk moved to approve the Treasurer's Report, The Honorable Heather Hawthorne, Chambers County Clerk seconded the motion. Motion passed.**

The Honorable Melanie Reed, Ellis County District Clerk had nothing to report and submitted a letter from the Audit Committee which was included in the live binder for all the members to review. The Audit Committee found no material defects throughout the year.

The Honorable John Warren, CDCAT President announced the scholarship recipients for 2025:

Hunter Long is the grandson of The Honorable Brenda McKanna, Moore County Clerk – Region 1

Jared Christy is the son of The Honorable Clare Christy, Dawson County Clerk – Region 2

Addison Hodge is the daughter of The Honorable Tammy Hodge, Reagan County & District Clerk - Region 3

Rylie Thorp is the daughter of The Honorable Pam Thorp, Sutton County & District Clerk – Region 4

Randi Luke is the daughter of The Honorable Julie Luke, Denton County Clerk - Region 5

Chesney Golden is the daughter of The Honorable Shawntel Golden, Lamar County Clerk – Region 6

Kinleigh Lee is the guardian of The Honorable Stephanie Sanders, Robertson County Clerk – Region 7

Matthew VanWay is the son of The Honorable Donna VanWay, Live Oak County Clerk – Region 8

The Honorable John Warren, CDCAT President introduced The Honorable Loretta Cammack, Nacogdoches County District Clerk and Bylaw Committee Chair. The Honorable Loretta Cammack led the bylaw amendments and a copy was included in the live binder for all members to review.

#### **Article X – Committees**

**SCHOLARSHIP COMMITTEE (10.14)** The proposed changes to the language highlighted in yellow are to be included in the second paragraph:

**The scholarship shall henceforth bear the name: "The Sheri Woodfin Achievement Scholarship" (in recognition of former Tom Green County District Clerk for her educational contributions and service to CDCAT.**

**A motion was made by The Honorable Brandon Steinman, Montgomery County Clerk to approve the amendment naming The Sherri Woodfin Achievement Scholarship. The motion was seconded by The Honorable Patti Henry, Chambers County District Clerk. Motion passed.**

The following amendments were suggested and presented to the members in paragraph three:

The Scholarship Committee shall review each application and award scholarships according to the criteria established by the Board of Directors outlined in Exhibit A (attached). The Association may award up to eight (8) scholarships at amounts decided by the Board of Directors at the Winter Conference meeting (only one (1) per region). ~~In the event no qualified application is received from a region no scholarship will be awarded for that region.~~ All scholarships should first be awarded to a child, grandchild, legal ward, niece or nephew of an active member who has met all the requirements and criteria set by the Scholarship Guidelines. ~~If no applications are received or no applications meet the scholarship criteria of a child or legal ward of an active member, a scholarship may be awarded to a grandchild of an active member within the particular region.~~

**A motion was made by The Honorable Sylvia Garza-Perez, Cameron County Clerk to approve the amendment suggestions. The motion was seconded by The Honorable Mary Louise Nicholson, Tarrant County Clerk. Motion passed.**

#### Article VII – Officers

**EXECUTIVE BOARD OF DIRECTORS (7.06):** The proposed changes to amend the language highlighted in yellow are to be included in the second paragraph.

The Executive Board shall be an administrative body charged with carrying on the everyday operations of the Association, including hiring an employee to act on behalf of the association. It may formulate and recommend to the Board of Directors for approval general policies regarding the management of the business and affairs of the Association.

**A motion was made by The Honorable Patti Henry, Chamber County District Clerk, to approve the proposed change to include the language suggested. The motion was seconded by The Honorable Heidi Easley, Victoria County Clerk. Motion passed.**

**The Honorable Patti Henry, Chambers County District Clerk amended her motion to include the modification made by Velva Price to change the language from “including” to “limited to” and adding “a Government Relations Officer” to read:**

limited to hiring a Government Relations Officer as an employee to act on behalf of the association.

**Motion passed.**

#### Article X – Committees

**LEGISLATIVE COMMITTEE (10.08)** The proposed changes were suggested to amend the language highlighted in yellow to be included in the first paragraph.

together with an employee deemed necessary by the Executive Board to assist in the duties of the committee, in accordance with section 7.06 of these bylaws.

**Article XIII – BOARD OF DIRECTORS**

**NUMBER TENURE AND QUALIFICATIONS (8.02)** The proposed change was made to amend the language in paragraph one to exclude the stricken language and to include the highlighted language.

~~In the even years, each Director and Director In Charge in Region's 1, 2, 3, and 4 will serve no more than two (2) consecutive terms, (terms being one (1) year as Director and one (1) year as Director in Charge) and in the odd years each Director and Director In Charge in Region's 5, 6, 7 and 8 will serve no more than two consecutive terms.~~ ***No Director nor Director in Charge shall serve more than two (2) consecutive terms unless no other candidates are willing to serve. Regional directors shall rotate duties as Director in Charge so that each director shall serve no more than one (1) consecutive year as Director In Charge.***

**A motion was made to approve the changes by The Honorable Brandon Steinman, Montgomery County Clerk. The motion was seconded by The Honorable Velva Price, Travis County District Clerk. The Honorable Patti Henry did not agree with the change, The Honorable Julie Smith tried to clarify the change. President John Warren suggested an amendment to include “a region may” and Bylaw Committee Chair did not accept the amendment.**

**Bylaw change is to stand as is. Opposition outweighed Bylaw amendment failed.**

The Honorable John Warren, CDCAT President announced the conference city for 2027 will be Beaumont, Texas. The Honorable Jamie Smith, District Clerk from Jefferson County, gave a presentation for the Summer 2027 conference. Update for 2026 from Cameron County Clerk Sylvia Garza-Perez for the Summer conference 2026 South Padre Island, Texas.

The Honorable John Warren, President for CDCAT announced and congratulated the Clerk of the Year nominees Region 1 – Honorable Brenda McKanna, Moore County Clerk, Honorable Laura Rogers, Sherman County Combination Clerk. Region 2 – Honorable Kelly Pinion, Lubbock County Clerk, Honorable Susan Murphree, Gaines County District Clerk. Region 3 – Honorable Jennifer Martin, Ector County Clerk, Honorable Jennifer Wright, Jeff Davis Combination Clerk. Region 4 – Honorable Shelley Coston, Bell County Clerk, Honorable Ninfa Preddy, Crockett County Combination Clerk. Region 5 – Honorable Lila Deakle, Parker County Clerk, Honorable Wanda Greer, Erath County District Clerk. Region 6 – Honorable Mark Staples, Anderson County Clerk, Honorable Brenna Williams, Red River County District Clerk. Region 7 – Honorable Teneshia Hudspeth, Harris County Clerk, Honorable Bobbye Christopher, Polk County District Clerk. Region 8 – Honorable Heidi Easley, Victoria County Clerk, Honorable Laura Hinojosa, Hidalgo County District Clerk.

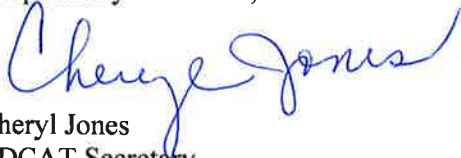
The Honorable John Warren, CDCAT President announced The Honorable Jennifer Fogg, Rockwall County Clerk as the new CDCAT Secretary 2025-2026.

President John Warren introduced Beth Rothermel as former Washington County Clerk and honored her with a special resolution.

President John Warren honored Luz Hinojosa for her hard work and efforts given to the County and District Clerks Association and wished her well in her new position with TAC,

**The Honorable Brandon Steinman, Montgomery County Clerk made a motion to adjourn the business meeting. The Honorable Lisa Smith, Cochran County Combination Clerk, seconded the motion to adjourn the meeting. Motion passed. Meeting was adjourned at 11:30 a.m.**

Respectfully submitted,

A handwritten signature in blue ink that reads "Cheryl Jones". The signature is written in a cursive style with a large initial 'C' and a long, sweeping tail.

Cheryl Jones  
CDCAT Secretary  
Brown County District Clerk

**Monday, June 9, 2025-CDCAT Annual Business Meeting**  
**10:30-11:30 a.m.**

**Introduction of Community Outreach Program-**

Hon. John F. Warren, Dallas County Clerk will introduce the Community Outreach Committee chair: Hon. Heidi Easley, Victoria County Clerk  
Heidi will introduce Doug Simpson, Executive Director of Fort Bend Meals on Wheels

[play video]

**10:30-11:30 a.m. Business Meeting**

**Call to order**

Hon. John F. Warren, Dallas County Clerk, CDCAT President

**Memorial Presentation**

Hon. John F. Warren, Dallas County Clerk will introduce the Memorial Committee:  
Chairs: Hon. Holly McLaury, Stonewall Combination Clerk (not present) and Hon. Jana Underwood, Borden County Combination Clerk (not present).  
Committee Member: Hon. Heather Marks, San Patricio County District Clerk

[Play InMemoriam Video]

Ask for a moment of silence.

**Historical Committee**-Hon. Alison Haley, Midland County Clerk

[Pull up presentation]

**Treasurer Report**-Hon. Cathy Jentho, Eastland County Clerk, CDCAT Treasurer

[Pull up reports]

**Audit Report**-Hon. Melinda Reed, Ellis County District Clerk (not registered)

**Scholarship Recipients for 2025**

**Region I (1)**

**Hunter Long** -Hunter is the grandson of Hon. Brenda McKanna, Moore County, County Clerk

**Region II (2)**

**Jared Christy** -Jared is the son of Hon. Clare Christy, Dawson County, County Clerk

**Region III (3)**

**Addison Hodge**-Addison is the daughter of Hon. Tammy Hodge, Reagan County, County and District Clerk

**Region IV (4)**

**Rylie Thorp**-Rylie is the daughter of Hon. Pam Thorp, Sutton County, County and District Clerk

**Region V (5)**

**Randi Luke**-Randi is the daughter of Hon. Juli Luke, Denton County, County Clerk

**Region VI (6)**

**Chesney Golden** – Chesney is the daughter of Hon. Shawntel Golden, Lamar County, District Clerk

**Region VII (7)**

**Kinleigh Lee** – Kinleigh is the guardian of Hon. Stephanie Sanders, Robertson County, County Clerk

**Region VIII (8)**

**Matthew VanWay** – Matthew is the son of Hon. Donna VanWay, Live Oak County, County Clerk

**Bylaw Rules**

**Bylaw Amendments**-Hon. Loretta Cammack, Nacogdoches County District Clerk

[Pull up Amendments]

**Conference City 2027 Announcement**-Beaumont (received 57% of the votes)

Invite Jefferson County Clerks to speak

Hon. Jamie Smith, Jefferson County District Clerk

Hon. Roxanne Acosta-Hellberg, Jefferson County Clerk

[Play video of Beaumont]

**Conference City 2026 Update-South Padre Island, Cameron County**

[Play video of South Padre Update]

**Nominations for CDCAT Secretary 2025--2026**

Announce secretary winner—Our new CDCAT secretary is Hon. Jennifer Fogg – Rockwall County District Clerk. Congratulations and welcome to the CDCAT executive board of directors!

**Introduction of Clerk of the Year Nominees**

**Call them up by Region.**

**Region 1**

CC – Hon. Brenda McKanna, Moore County

DC – Hon. Hon. Laura Rogers, Sherman County

**Region 3**

CC- Hon. Jennifer Martin, Ector County

DC- Hon. Jennifer Wright, Jeff Davis County

**Region 5**

CC – Hon. Lila Deakle, Parker County

**Region 2**

CC- Hon. Kelly Pinion, Lubbock County

DC- Hon. Susan Murphree, Gaines County

**Region 4**

CC – Hon. Shelley Coston, Bell County

DC – Hon. Ninfa Preddy, Crockett County

**Region 6**

CC – Hon. Mark Staples, Anderson County

DC – Hon. Wanda Greer, Erath County

**Region 7**

CC – Hon. Teneshia Hudspeth, Harris County

DC – Hon. Bobbye Christopher, Polk County

DC – Hon. Brenna Williams, Red River County

**Region 8**

CC- Hon. Heidi Easley, Victoria County

DC – Hon. Laura Hinojosa, Hidalgo Count

**Thank and Recognize Nominees:**

**Voting:** As mentioned, our virtual ballot was a great success once again. Winners of the award will be announced at Wednesday’s banquet. Don’t forget to wear your all-white attire and be comfortable.

**State of the Association Address**

Hon. John F. Warren, Dallas County Clerk, CDCAT President

**Adjourn**

**This concludes our business meeting and takes us to our lunch break. We will see you after lunch to kick off the conference with our keynote speaker- Retired Brigadier General Joe Ramirez, Jr. at 1 p.m.**

**Adjourn**

**11:30-1 p.m. Lunch on your own**



**TREASURER'S REPORT  
MONTH ENDING  
APRIL 2025**

**Submitted on May 19, 2025 by:  
CATHY JENTHO, EASTLAND COUNTY  
CLERK CDCAT TREASURER**

Proposed Budget 2024-2025	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	Annual Total	Column1
Conference Income														
Past Conference Registrations	\$ 6,755.62												\$ 6,755.62	
AC/2024 Sponsorships	\$ 500.00	\$ 700.00											\$ 1,200.00	
AC/2024 Sales/Merchandise/Pictorial/Tax	\$ 28,000.00	\$ 80,000.00						\$ 250.00	\$ 6,585.74				\$ 114,835.74	
AC/2024 Sales/Merchandise/Pictorial/Tax	\$ 8,098.01												\$ 8,098.01	
Fall Conference fee 2024 (N/A)														
AC/2024 Sponsorships														
AC/2024 Registration														
AC/2024 Sales/Merchandise/Pictorial/Tax														
Winter Conference 2025 (Omitted)														
WC/2024 Sponsorships														
WC/2024 Registration														
WC/2024 Sales/Merchandise/Pictorial/Tax														
Annual Conference 2025 (England)														
AC/2025 Sponsorships														
AC/2025 Registration														
AC/2025 Sales/Merchandise/Pictorial/Tax														
Future Fall Conference														
Conference Income Total	\$ 39,198.61	\$ 87,435.62					\$ 34,600.00	\$ 56,864.83	\$ 67,465.74	\$ 26,054.13			\$ 312,178.33	
Ordinary Income														
Dues	\$ 2,976.00												\$ 2,976.00	
Education / Leadership Training Reimburse (TAC)														
Miscellaneous														
Professional Income	\$ 1,380.05	\$ 3,519.98	\$ 412.28				\$ 50.00						\$ 5,402.31	
Grant/Other Income	\$ 382.65	\$ (1,009.10)	\$ 2,172.60				\$ 1,520.52	\$ 3,162.60					\$ 11,135.12	
Refunds							\$ (741.45)	\$ 316.14	\$ 301.92				\$ (977.44)	
Auction													\$ 4,352.76	
Sponsorship Donations	\$ 300.00	\$ 1,635.00											\$ 1,935.00	
Ordinary Income Total	\$ 2,081.70	\$ 7,150.88	\$ 7,137.84				\$ 629.07	\$ 3,478.74	\$ 63,104.62	\$ 2,168.09			\$ 84,515.44	
GRAND TOTAL INCOME	\$ 36,978.71	\$ 94,586.50	\$ 7,137.84				\$ 35,229.07	\$ 60,343.57	\$ 130,570.36	\$ 28,222.22			\$ 396,693.77	

EXPENSES																
Conference Expenses																
Past Summer Conference-2024 Rothwell											\$	\$				
AC/2023 Program Expenses	\$	76,562.50	\$	96,785.68								\$	173,348.18			
AC/2023 Sales/Merchandise/Tax	\$	1,488.44											\$	1,488.44		
AC/2023 Travel													\$			
Fall Conference for 2024 (NIA)													\$			
Winter Conference 2025 (Deinton)													\$			
WC/2024 Program Expenses													\$	105,235.54		
WC/2024 Sales/Merchandise/Tax													\$	32,818.69		
WC/2024 Travel													\$			
Annual Conference 2025 (Sugarland)													\$			
AC/2024 Program Expenses													\$	6,500.00		
AC/2024 Sales/Merchandise/Tax													\$			
AC/2024 Travel													\$			
2024 Year - Annual Conference 2026													\$			
SV/2025 Travel/Lodging/Meals													\$			
Future Conference Expenses													\$			
<b>Conference Expense Total</b>	\$	<b>78,051.34</b>	\$	<b>96,785.68</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>5,475.09</b>	\$	<b>38,316.60</b>	\$	<b>319,881.16</b>		
<b>Ordinary Expenses</b>																
Awards & Gifts	\$	5,005.84												\$	5,005.84	
Education of Officers's Leadership Training														\$	9,513.11	
COCAI Legislative Reception														\$		
Community Outreach Committee														\$		
Legislative Expenses														\$	380.08	
Committee Travel Expenses														\$	640.53	
Legislative Travel														\$	219.77	
Governmental Relations Consultants														\$	911.04	
Executive Board Travel														\$	4,000.00	
Office Supplies/General Administrative														\$	1,456.36	
Professional Services														\$	498.27	
Postage														\$	105.65	
Rebonds/Overpayments														\$	4,105.14	
Sales Committee Tit														\$	13.90	
Sales and Use Tax Returns (pay to State Quarterly)														\$	300.00	
Scholarships														\$	1,500.00	
Bank Fees														\$	60.45	
Web Services														\$	80.30	
<b>Total Ordinary Expenses</b>	\$	<b>18,700.40</b>	\$	<b>20,258.50</b>	\$	<b>15,041.77</b>	\$	<b>19,784.42</b>	\$	<b>12,019.47</b>	\$	<b>11,067.11</b>	\$	<b>17,006.32</b>	\$	<b>163,466.64</b>
<b>Grand Total Expenses</b>	\$	<b>96,811.74</b>	\$	<b>117,045.18</b>	\$	<b>15,041.77</b>	\$	<b>19,784.42</b>	\$	<b>12,019.47</b>	\$	<b>11,067.11</b>	\$	<b>17,006.32</b>	\$	<b>483,391.00</b>
<b>Net Income/Loss</b>	\$	<b>(58,132.03)</b>	\$	<b>(22,488.68)</b>	\$	<b>(8,504.13)</b>	\$	<b>(10,784.42)</b>	\$	<b>(12,019.47)</b>	\$	<b>(8,504.13)</b>	\$	<b>(10,398.81)</b>	\$	<b>2,687.23</b>

## Cathy Jentho

---

**From:** Michelle Little <michellelittle@zachryinc.com>  
**Sent:** Friday, May 16, 2025 3:16 PM  
**To:** Cathy Jentho; John Warren  
**Subject:** April Reports  
**Attachments:** StatementofActivitybyClass Apr 2025.pdf; StatementofActivitybyClass FYTD.pdf; StatementofActivityDetail Apr 2025.pdf; StatementofFinancialPosition Apr 2025.pdf; FFB Aux Bank Stmt 04.30.25.pdf; FFB Operating Bank Stmt 04.30.25.pdf

Since I still have not received the April statement from Edward Jones, I am going ahead and sending the April reports. If it comes later, I will adjust. They may have gone back to only sending it quarterly!

Have a great weekend!

Michelle

## Statement of Activity by Class

CDCAT

April 2025

DISTRIBUTION ACCOUNT	ASSOCIATION	STORE	SUMMER CONFERENCE	WINTER CONFERENCE	TOTAL
<b>Income</b>					
Association Dues	150.00				150.00
Conference Income					0
Merchandise Sales		54.13			54.13
Registrations			3,500.00		3,500.00
Sponsorships			22,500.00		22,500.00
<b>Total for Conference Income</b>	<b>0</b>	<b>54.13</b>	<b>26,000.00</b>	<b>0</b>	<b>\$26,054.13</b>
Scholarship Donations	2,000.00				2,000.00
<b>Total for Income</b>	<b>2,150.00</b>	<b>54.13</b>	<b>26,000.00</b>	<b>0</b>	<b>\$28,204.13</b>
<b>Cost of Goods Sold</b>					
Program Expenses			1,000.00	-2,953.24	-1,953.24
<b>Total for Cost of Goods Sold</b>	<b>0</b>	<b>0</b>	<b>1,000.00</b>	<b>-2,953.24</b>	<b>-\$1,953.24</b>
<b>Gross Profit</b>	<b>2,150.00</b>	<b>54.13</b>	<b>25,000.00</b>	<b>2,953.24</b>	<b>\$30,157.37</b>
<b>Expenses</b>					
Bank Fees	60.30				60.30
Executive Board Travel	3,637.82				3,637.82
Government Relations Consultants	4,000.00				4,000.00
Legislative Travel	2,001.61				2,001.61
Office Supplies/General Administrative	105.65				105.65
Professional Services	4,105.14				4,105.14
Travel	2,894.80				2,894.80
Web Services	1,000.00				1,000.00
<b>Total for Expenses</b>	<b>17,805.32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$17,805.32</b>
<b>Net Operating Income</b>	<b>-15,655.32</b>	<b>54.13</b>	<b>25,000.00</b>	<b>2,953.24</b>	<b>\$12,352.05</b>
<b>Other Income</b>					
Other Expenses					
<b>Net Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income</b>	<b>-15,655.32</b>	<b>54.13</b>	<b>25,000.00</b>	<b>2,953.24</b>	<b>\$12,352.05</b>

# Statement of Activity Detail

CDCAT

April 2025

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	LOCATION
<b>Ordinary Income/Expenses</b>					
Income					
Association Dues					\$150.00
Association Dues	04/11/2025	Deposit		BEE COUNTY CLERK	
<b>Total for Association Dues</b>					<b>\$150.00</b>
Scholarship Donations					\$2,000.00
Scholarship Donations	04/29/2025	Deposit		REGION III	
<b>Total for Scholarship Donations</b>					<b>\$2,000.00</b>
Conference Income					\$0.00
Merchandise Sales					\$54.13
Merchandise Sales	04/28/2025	Deposit			
<b>Total for Merchandise Sales</b>					<b>\$54.13</b>
Registrations					\$3,500.00
Registrations	04/09/2025	Deposit			
Registrations	04/09/2025	Deposit			
Registrations	04/09/2025	Deposit			
Registrations	04/09/2025	Deposit			
Registrations	04/09/2025	Deposit			
<b>Total for Registrations</b>					<b>\$3,500.00</b>
Sponsorships					\$22,500.00
Sponsorships	04/09/2025	Deposit			
Sponsorships	04/09/2025	Deposit			
Sponsorships	04/09/2025	Deposit			
Sponsorships	04/09/2025	Deposit			
Sponsorships	04/09/2025	Deposit			
<b>Total for Sponsorships</b>					<b>\$22,500.00</b>
<b>Total for Conference Income with sub-accounts</b>					<b>\$26,054.13</b>
<b>Total for Income with sub-accounts</b>					<b>\$28,204.13</b>
Cost of Goods Sold					
Program Expenses					-\$1,953.24
Program Expenses	04/11/2025	Expense		Baker Street Pub	
Program Expenses	04/21/2025	Deposit		Texas Association of Counties	
Program Expenses	04/28/2025	Deposit			
<b>Total for Program Expenses</b>					<b>-\$1,953.24</b>
<b>Total for Cost of Goods Sold with sub-accounts</b>					<b>-\$1,953.24</b>
<b>Gross Profit</b>					<b>\$30,157.37</b>
Expenses					
Bank Fees					\$60.30
Bank Fees	04/15/2025	Check	SVCCHRG		
<b>Total for Bank Fees</b>					<b>\$60.30</b>

# Statement of Activity Detail

CDCAT

April 2025

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	LOCATION	
Executive Board Travel						\$3,637.82
Executive Board Travel	04/02/2025	Check	3117	John F. Warren		
Executive Board Travel	04/02/2025	Check	3117	John F. Warren		
Executive Board Travel	04/02/2025	Check	3118	Jentho, Cathy		
Executive Board Travel	04/11/2025	Check	3123	Sandra Roblez - vendor		
Executive Board Travel	04/16/2025	Check	3126	John F. Warren		
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
Executive Board Travel	04/21/2025	Expense				
<b>Total for Executive Board Travel</b>						<b>\$3,637.82</b>
Government Relations Consultants						\$4,000.00
Government Relations Consultants	04/02/2025	Expense		Williamson Public Affairs, LLC		
<b>Total for Government Relations Consultants</b>						<b>\$4,000.00</b>
Legislative Travel						\$2,001.61
Legislative Travel	04/09/2025	Check	3121	Patti Henry		
Legislative Travel	04/16/2025	Check	3125	Patti Henry		
<b>Total for Legislative Travel</b>						<b>\$2,001.61</b>
Office Supplies/General Administrative						\$105.65
Office Supplies/General Administrative	04/21/2025	Expense				
<b>Total for Office Supplies/General Administrative</b>						<b>\$105.65</b>
Professional Services						\$4,105.14
Professional Services	04/02/2025	Expense		Law Offices of Kevin C. Stewart		
Professional Services	04/08/2025	Expense		QuickBook Intuit		
<b>Total for Professional Services</b>						<b>\$4,105.14</b>
Travel						\$2,894.80
Travel	04/02/2025	Check	3119	Julie Smith		
Travel	04/09/2025	Check	3122	Zachry Publications, LP		
Travel	04/16/2025	Check	3124	Laura Rogers		
Travel	04/16/2025	Check	3124	Laura Rogers		
Travel	04/21/2025	Expense				
Travel	04/21/2025	Expense				
<b>Total for Travel</b>						<b>\$2,894.80</b>

# Statement of Activity Detail

CDCAT

April 2025

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	LOCATION	
<b>Web Services</b>						<b>\$1,000.00</b>
Web Services	04/09/2025	Check	3120	David Bray		
Web Services	04/18/2025	Check	3127	David Bray		
<b>Total for Web Services</b>						<b>\$1,000.00</b>
<b>Total for Expenses with sub-accounts</b>						<b>\$17,805.32</b>
<b>Net Ordinary Income</b>						<b>\$12,352.05</b>
<b>Other Income/Expense</b>						
Other Income						
Other Expense						
<b>Net Other Income</b>						<b>\$0.00</b>
<b>Net Income</b>						<b>\$12,352.05</b>

# Statement of Activity Detail

CDCAT

April 2025

DISTRIBUTION ACCOUNT	CLASS FULL NAME	LINE DESCRIPTION	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
<b>Ordinary Income/Expenses</b>					
<b>Income</b>					
<b>Association Dues</b>					
Association Dues	Association	dues recd and deposited by Cathy Jentho	First Financial 9462-Operating Acct	150.00	150.00
<b>Total for Association Dues</b>					
<b>Scholarship Donations</b>					
Scholarship Donations	Association		First Financial 9470-Auxiliary Acct	2,000.00	2,000.00
<b>Total for Scholarship Donations</b>					
<b>Conference Income</b>					
<b>Merchandise Sales</b>					
Merchandise Sales	Store	shirts	First Financial 9462-Operating Acct	54.13	54.13
<b>Total for Merchandise Sales</b>					
<b>Registrations</b>					
Registrations	Summer Conference	summer conf vendor	First Financial 9470-Auxiliary Acct	700.00	700.00
Registrations	Summer Conference	summer conf vendor	First Financial 9470-Auxiliary Acct	700.00	1,400.00
Registrations	Summer Conference	summer conf vendor	First Financial 9470-Auxiliary Acct	700.00	2,100.00
Registrations	Summer Conference	summer conf vendor	First Financial 9470-Auxiliary Acct	700.00	2,800.00
Registrations	Summer Conference	summer conf vendor	First Financial 9470-Auxiliary Acct	700.00	3,500.00
<b>Total for Registrations</b>					
<b>Sponsorships</b>					
Sponsorships	Summer Conference	summer conf sponsor	First Financial 9470-Auxiliary Acct	2,500.00	2,500.00
Sponsorships	Summer Conference	summer conf sponsor	First Financial 9470-Auxiliary Acct	10,000.00	12,500.00
Sponsorships	Summer Conference	summer conf sponsor	First Financial 9470-Auxiliary Acct	5,000.00	17,500.00
Sponsorships	Summer Conference	summer conf sponsor	First Financial 9470-Auxiliary Acct	2,500.00	20,000.00
Sponsorships	Summer Conference	summer conf sponsor	First Financial 9470-Auxiliary Acct	2,500.00	22,500.00
<b>Total for Sponsorships</b>					
<b>Total for Conference Income with sub-accounts</b>					
<b>Total for Income with sub-accounts</b>					
<b>Cost of Goods Sold</b>					
<b>Program Expenses</b>					
Program Expenses	Summer Conference	deposit for Welcome Event summer conf	First Financial 9462-Operating Acct	2,000.00	2,000.00
Program Expenses	Winter Conference	reimburse for winter conf officer and speaker lodging	First Financial 9462-Operating Acct	-2,953.24	-953.24
Program Expenses	Summer Conference	door prizes at summer conf	First Financial 9462-Operating Acct	-1,000.00	-1,953.24
<b>Total for Program Expenses</b>					
<b>Total for Cost of Goods Sold with sub-accounts</b>					
<b>Gross Profit</b>					

# Statement of Activity Detail

CDCAT

April 2025

DISTRIBUTION ACCOUNT	CLASS FULL NAME	LINE DESCRIPTION	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
<b>Expenses</b>					
Bank Fees					
Bank Fees	Association		First Financial 9462- Operating Acct	60.30	60.30
<b>Total for Bank Fees</b>					

# Statement of Activity Detail

CDCAT

April 2025

DISTRIBUTION ACCOUNT	CLASS FULL NAME	LINE DESCRIPTION	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
<b>Executive Board Travel</b>					
Executive Board Travel	Association	reimburse for travel to 3/27 Reg IV mtg in Leakey	First Financial 9462-Operating Acct	610.00	610.00
Executive Board Travel	Association	reimburse for travel to 2/18 Legislative mtg	First Financial 9462-Operating Acct	274.40	884.40
Executive Board Travel	Association	reimburse for 3/23 site visit to SPI	First Financial 9462-Operating Acct	649.72	1,534.12
Executive Board Travel	Association	reimburse for mileage 2026 site visit 3/23-3/24	First Financial 9462-Operating Acct	114.80	1,648.92
Executive Board Travel	Association	reimburse for travel to Austin for leg session on 4/8	First Financial 9462-Operating Acct	84.91	1,733.83
Executive Board Travel	Association	Walk Ons site visit meal 3/23/25 S Roblez and J Smith	FFB Credit Card	47.61	1,781.44
Executive Board Travel	Association	Cool River Dallas meal S Roblez 3/23	FFB Credit Card	63.02	1,844.46
Executive Board Travel	Association	Viva in SPI for site visit S Roblez 3/24	FFB Credit Card	257.27	2,101.73
Executive Board Travel	Association	Bar Louie SPI site visit 3/25 S Roblez	FFB Credit Card	105.72	2,207.45
Executive Board Travel	Association	Bar Louie SPI Site visit 3/25 S Roblez	FFB Credit Card	213.54	2,420.99
Executive Board Travel	Association	Yuyo Restaurant exec board dinner site visit S Roblez 3/26	FFB Credit Card	56.25	2,477.24
Executive Board Travel	Association	Courtyard - S Roblez SIP site visit 3/26	FFB Credit Card	4.32	2,481.56
Executive Board Travel	Association	SWA flight for S Roblez to Fall planning conf in Austin	FFB Credit Card	377.36	2,858.92
Executive Board Travel	Association	SWA flight to Austin for TAC Risk mgmt conf J Warren	FFB Credit Card	286.48	3,145.40
Executive Board Travel	Association	Kalahari meal for J Warren and others at TAC Risk mgmt conf 4/9	FFB Credit Card	249.84	3,395.24
Executive Board Travel	Association	McDonalds C Jentho SPI site visit 3/23	FFB Credit Card	4.64	3,399.88
Executive Board Travel	Association	Uber C Jentho SPI site visit 3/24	FFB Credit Card	54.70	3,454.58
Executive Board Travel	Association	Yummies Bistro SPI site visit C Jentho 3/26	FFB Credit Card	96.64	3,551.22
Executive Board Travel	Association	Airport parking SPI site visit 3/26	FFB Credit Card	86.60	3,637.82
<b>Total for Executive Board Travel</b>					
<b>Government Relations Consultants</b>					
Government Relations Consultants	Association	Inv 129 Mar Gov't Relations	First Financial 9470-Auxiliary Acct	4,000.00	4,000.00
<b>Total for Government Relations Consultants</b>					
<b>Legislative Travel</b>					
Legislative Travel	Association	reimburse for travel to testify at Capitol 3/25-3/26	First Financial 9462-Operating Acct	1,327.57	1,327.57
Legislative Travel	Association	reimburse for travel to testify at Capitol 4/7-4/9	First Financial 9462-Operating Acct	674.04	2,001.61
<b>Total for Legislative Travel</b>					
<b>Office Supplies/General Administrative</b>					
Office Supplies/General Administrative	Association	board of directors binders S Roblez	FFB Credit Card	105.65	105.65
<b>Total for Office Supplies/General Administrative</b>					
<b>Professional Services</b>					
Professional Services	Association	Inv 1078 for General Counsel Services	First Financial 9462-Operating Acct	4,000.00	4,000.00
Professional Services	Association	QB Online Plus	FFB Credit Card	105.14	4,105.14
<b>Total for Professional Services</b>					
<b>Travel</b>					
Travel	Association	rental van for site visit SPI 3/24	First Financial 9462-	282.01	282.01

# Statement of Activity Detail

CDCAT

April 2025

DISTRIBUTION ACCOUNT	CLASS FULL NAME	LINE DESCRIPTION	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
Travel	Association	SPI site visit reimburse for Jimi Coplen	Operating Acct First Financial 9462- Operating Acct	735.87	1,017.88
Travel	Association	reimburse for travel for Elections 3/19-3/21	First Financial 9462- Operating Acct	976.54	1,994.42
Travel	Association	reimburse for travel for Elections 4/9-4/10	First Financial 9462- Operating Acct	222.08	2,216.50
Travel	Association	SWA flight to Austin for Laura Rogers 4/7	FFB Credit Card	654.37	2,870.87
Travel	Association	Stripes gas for rental for J Smith SPI site visit 3/26	FFB Credit Card	23.93	2,894.80
<b>Total for Travel</b>					

# Statement of Activity Detail

CDCAT

April 2025

DISTRIBUTION ACCOUNT	CLASS FULL NAME	LINE DESCRIPTION	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
<b>Web Services</b>					
Web Services	Association	Inv 3284 for web services	First Financial 9462- Operating Acct	700.00	700.00
Web Services	Association	Inv 3285 for web services-add clerk history to tracker and present on website	First Financial 9462- Operating Acct	300.00	1,000.00
<b>Total for Web Services</b>					
<b>Total for Expenses with sub-accounts</b>					
<b>Net Ordinary Income</b>					
<b>Other Income/Expense</b>					
Other Income				0.00	
Other Expense				0.00	
<b>Net Other Income</b>					
<b>Net Income</b>					

# Statement of Financial Position

## CDCAT

As of April 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
Bank Account - Region I	9,174.40
Bank Account - Region II	18,705.90
Bank Account - Region III	16,500.53
Bank Account - Region IV	11,210.29
Bank Account - Region V	14,968.63
Bank Account - Region VI	13,527.92
Bank Account - Region VII	12,290.78
Bank Account - Region VIII	40,330.37
First Financial 9462- Operating Acct	89,684.52
First Financial 9470- Auxiliary Acct	110,364.17
Money Market Account	105,915.73
<b>Total for Bank Accounts</b>	<b>\$442,673.24</b>
Accounts Receivable	
Other Current Assets	
Aransas Cnty Tex Indpt Sch 4.00%	38,900.40
Clifton TX Higher Ed Fin Rev	44,666.10
Denton TX Tax/Rev Ctfs Oblig	47,846.50
Houston TX Indpt Sch Dist GO	15,101.40
Tarrant Cnty Tex Cultural Ed	46,939.50
<b>Total for Other Current Assets</b>	<b>\$193,453.90</b>
<b>Total for Current Assets</b>	<b>\$636,127.14</b>
Fixed Assets	
Other Assets	
<b>Total for Assets</b>	<b>\$636,127.14</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Credit Cards	
FFB Credit Card	
<b>Total for Credit Cards</b>	<b>0</b>
Other Current Liabilities	
<b>Total for Current Liabilities</b>	<b>0</b>
Long-term Liabilities	
<b>Total for Liabilities</b>	<b>0</b>
Equity	
Retained Earnings	433,469.60
Net Income	-81,546.36
Opening Balance Equity	284,203.90
<b>Total for Equity</b>	<b>\$636,127.14</b>
<b>Total for Liabilities and Equity</b>	<b>\$636,127.14</b>

## Statement of Activity by Class

### CDCAT

July 1, 2024-April 30, 2025

DISTRIBUTION ACCOUNT	ASSOCIATION	STORE	SUMMER CONFERENCE	WINTER CONFERENCE	TOTAL
<b>Income</b>					
Association Dues	66,020.00				66,020.00
Conference Income					0
Merchandise Sales		19,906.97			19,906.97
Registrations	122,021.36		3,750.00	68,200.00	193,971.36
Sponsorships	4,852.76		22,500.00	75,300.00	102,652.76
<b>Total for Conference Income</b>	<b>126,874.12</b>	<b>19,906.97</b>	<b>26,250.00</b>	<b>143,500.00</b>	<b>\$316,531.09</b>
Memorial Donations	50.00				50.00
Scholarship Donations	3,935.00				3,935.00
<b>Total for Income</b>	<b>196,879.12</b>	<b>19,906.97</b>	<b>26,250.00</b>	<b>143,500.00</b>	<b>\$386,536.09</b>
<b>Cost of Goods Sold</b>					
Inventory Purchases		7,873.57			7,873.57
Program Expenses	173,348.58		7,500.00	125,540.68	306,389.26
<b>Total for Cost of Goods Sold</b>	<b>173,348.58</b>	<b>7,873.57</b>	<b>7,500.00</b>	<b>125,540.68</b>	<b>\$314,262.83</b>
<b>Gross Profit</b>	<b>23,530.54</b>	<b>12,033.40</b>	<b>18,750.00</b>	<b>17,959.32</b>	<b>\$72,273.26</b>
<b>Expenses</b>					
Awards & Gifts	5,606.84				5,606.84
Bank Fees	657.70				657.70
Executive Board Travel	11,162.20			1,753.52	12,915.72
Government Relations Consultants	40,000.00				40,000.00
Legislative Travel	4,155.52				4,155.52
Meals and Entertainment	283.93				283.93
Officer Education/Leadership Training	7,244.39				7,244.39
Office Supplies/General Administrative	614.17				614.17
Postage	99.88	63.30			163.18
Professional Services	57,083.73				57,083.73
Sales Committee Till					
Sales & Use Tax Returns (pay to State)		579.23			579.23
Scholarships	12,000.00				12,000.00
Travel	14,423.52				14,423.52
Web Services	11,417.00				11,417.00
<b>Total for Expenses</b>	<b>164,748.88</b>	<b>642.53</b>	<b>0</b>	<b>1,753.52</b>	<b>\$167,144.93</b>
<b>Net Operating Income</b>	<b>-141,218.34</b>	<b>11,390.87</b>	<b>18,750.00</b>	<b>16,205.80</b>	<b>-\$94,871.67</b>
<b>Other Income</b>					
Gain/Loss on Investments	1,883.15				1,883.15
Interest Income					0
Interest - Investments	9,455.89				9,455.89
Interest - Money Market	1,986.27				1,986.27
<b>Total for Interest Income</b>	<b>11,442.16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$11,442.16</b>
<b>Total for Other Income</b>	<b>13,325.31</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$13,325.31</b>
<b>Other Expenses</b>					
<b>Net Other Income</b>	<b>13,325.31</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$13,325.31</b>
<b>Net Income</b>	<b>-127,893.03</b>	<b>11,390.87</b>	<b>18,750.00</b>	<b>16,205.80</b>	<b>-\$81,546.36</b>

PO Box 701, Abilene, TX 79604

PLEASE EXAMINE AT ONCE

Check your statement and enclosures, and report any discrepancies within thirty (30) days. Please direct any phone inquiries regarding your accounts to (855) 660-5862. Written inquiries should be sent to the address listed, attention: Research.

0003395

3380FF

10481C00X.003

\*0003395 S3  
COUNTY AND DISTRICT CLERKS' ASSOCIATION  
OF TEXAS  
OPERATING ACCOUNT  
3457 CURRY LN  
ABILENE TX 79606-8217

ACCOUNT NUMBER	<del>1500079069</del>
STATEMENT DATES	4/01/25-4/30/25
ENCLOSURES	10
PAGE	1 of 4

## Funds Availability Policy Change in Terms Notice

The amount of funds that must be made available is changing due to inflation effective July 1, 2025. The adjusted amounts in the policy are changing from \$225 to \$275 and from \$5,525 to \$6,725.

To see the new policy, please visit: [www.ffin.com/fundspolicy07012025](http://www.ffin.com/fundspolicy07012025)

### SUMMARY OF ACCOUNTS

Account Number	Account Description	Current Balance
<del>1500079069</del>	Business 500	94,351.35

### ACCOUNT SUMMARY

**Business 500**

Account Number	<del>1500079069</del>	Statement Dates	4/01/25 thru 4/30/25
Previous Balance	196,046.17	Days in Statement Period	30
3 Deposits/Credits	4,157.37	Average Ledger	117,253.44
10 Checks/Debits	105,852.19	Average Collected	117,104.86
Monthly Maintain Fee	0.00		
Interest Pd This Stmt	0.00		
Ending Balance	94,351.35		

Account Title:  
County and District Clerks' Association  
Of Texas  
Operating Account

### MISCELLANEOUS CREDITS

Date	Description	Amount
4/11	Deposit #3	150.00
4/21	Remote Deposit	2,953.24
4/28	Deposit #7	1,054.13

NNNNNN

DspAddE H=N,D

0003395

COUNTY AND DISTRICT CLERKS' ASSOCIATION  
OF TEXAS  
OPERATING ACCOUNT  
3457 CURRY LN  
ABILENE TX 79606-8217

ACCOUNT NUMBER	0418072282
STATEMENT DATES	4/01/25-4/30/25
ENCLOSURES	10
PAGE	3 of 4

3380FF

10483C00X.003

### MISCELLANEOUS DEBITS

Date	Description	Amount
4/03	SALE THE LAW OFFICES CCD	4,000.00-
4/11	ACH Payments Tracking ID:25571987	2,000.00-
4/15	Analysis/Treas Mgmt Services	60.30-

### CHECKS IN SERIAL NUMBER ORDER

Date	Check Number	Amount	Date	Check Number	Amount
4/08	3116	94,713.70	4/21	3121*	1,327.57
4/14	3117	884.40	4/15	3122	735.87
4/11	3118	649.72	4/22	3124*	1,198.62
4/16	3119	282.01			

(\* Denotes missing check numbers)

### DAILY ENDING BALANCE

Date	Balance	Date	Balance	Date	Balance
4/01	196,046.17	4/14	93,948.35	4/21	94,495.84
4/03	192,046.17	4/15	93,152.18	4/22	93,297.22
4/08	97,332.47	4/16	92,870.17	4/28	94,351.35
4/11	94,832.75				

26FDP

NNNNNN

DnpAndE H=N.D

**Remote Deposit** **Credit**

**County and District Clerks' Associa**  
 C&D Clerks Assoc  
 3457 Curry Ln  
 Abilene, TX 79606  
 325-733-8167

Date: 4/21/2025  
 Items: 1  
 Amount: \$2,953.24  
 Batch ID: 23755482486  
 Account ID: 1684354 11278066  
 Acct Num: ~~31110072162~~

Deposit: 0 Date: 4/21/2025 Amount: \$2953.24

**CHECKING DEPOSIT** **FIRST FINANCIAL BANK** **CREDIT**

DATE: 4-11-25 Be Co

AMOUNT: 150.00  
 150.00  
 150.00

NAME: AMATON, JECT  
 ADDRESS: 3457 Curry Lane  
 CITY/STATE: Abilene, TX 79606

#03# 4500101056#

Deposit: 3 Date: 4/11/2025 Amount: \$150.00

**CHECKING DEPOSIT** **FIRST FINANCIAL BANK** **CREDIT**

DATE: 4/28/25

AMOUNT: 1000.00  
 84.13  
 1084.13

NAME: CDAT  
 ADDRESS: 3457 Curry Lane  
 CITY/STATE: Abilene, TX 79606

#07# 4500101056#

Deposit: 7 Date: 4/28/2025 Amount: \$1054.13

**THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS** **FIRST FINANCIAL BANK** **3116**

DATE: 03/28/2025

PAY TO THE ORDER OF: Embassy Suites by Hilton Denton - Convention Ctr.

AMOUNT: \$ 94,713.70

MEMO: Embassy Suites by Hilton Denton - Convention Ctr.  
 3100 Town Center Trail  
 Denton, TX 76201

#003116# 4111301122#

Number: 3116 Date: 4/8/2025 Amount: \$94713.70

**THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS** **FIRST FINANCIAL BANK** **3117**

DATE: 04/02/2025

PAY TO THE ORDER OF: John F. Warren

AMOUNT: \$ 784.40

MEMO: John F. Warren  
 4311 Hampton Circle  
 Grand Prairie, TX 75052

#003117# 4111301122#

Number: 3117 Date: 4/14/2025 Amount: \$884.40

**THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS** **FIRST FINANCIAL BANK** **3118**

DATE: 04/02/2025

PAY TO THE ORDER OF: Cathy Jenks

AMOUNT: \$ 649.72

MEMO: Cathy Jenks  
 County Clerk Office  
 PO Box 110  
 Eastland, TX 78448

#003118# 4111301122#

Number: 3118 Date: 4/11/2025 Amount: \$649.72

**THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS** **FIRST FINANCIAL BANK** **3119**

DATE: 04/02/2025

PAY TO THE ORDER OF: Julie Smith

AMOUNT: \$ 282.01

MEMO: Julie Smith  
 Potter County Clerk  
 PO Box 9638  
 Amarillo, TX 79105-0638

#003119# 4111301122#

Number: 3119 Date: 4/16/2025 Amount: \$282.01

**THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS** **FIRST FINANCIAL BANK** **3121**

DATE: 04/09/2025

PAY TO THE ORDER OF: Pettl Henry

AMOUNT: \$ 1,327.57

MEMO: Pettl Henry  
 P.O. BOX 981  
 ARLAUG, TX 77514

#003121# 4111301122#

Number: 3121 Date: 4/21/2025 Amount: \$1327.57

**THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS** **FIRST FINANCIAL BANK** **3122**

DATE: 04/09/2025

PAY TO THE ORDER OF: Zachry Publications, LP

AMOUNT: \$ 735.87

MEMO: Zachry Publications, LP  
 3457 Curry Lane  
 Abilene, TX 79606 USA

#003122# 4111301122#

Number: 3122 Date: 4/15/2025 Amount: \$735.87

**THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS** **FIRST FINANCIAL BANK** **3124**

DATE: 04/16/2025

PAY TO THE ORDER OF: Laura Rogers

AMOUNT: \$ 1,198.62

MEMO: Laura Rogers  
 PO Box 1248  
 Stranford, TX 78064

#003124# 4111301122#

Number: 3124 Date: 4/22/2025 Amount: \$1198.62

0003395  
3380PF  
10485COOK.003  
26FDP  
NNNNN  
DnpAndE H=N,D

PO Box 701, Abilene, TX 79604

PLEASE EXAMINE AT ONCE

Check your statement and enclosures, and report any discrepancies within thirty (30) days. Please direct any phone inquiries regarding your accounts to (855) 660-5862. Written inquiries should be sent to the address listed, attention: Research.

0003396

3380FF

10487C00X.003

NNNNNN

DnpAndE H=N,D

\*0003396 83  
COUNTY AND DISTRICT CLERKS' ASSOCIATION  
OF TEXAS  
AUXILLARY ACCOUNT  
3457 CURRY LN  
ABILENE TX 79606-8217

ACCOUNT NUMBER	<del>15120029270</del>
STATEMENT DATES	4/01/25-4/30/25
ENCLOSURES	2
PAGE	1 of 4

## Funds Availability Policy Change in Terms Notice

The amount of funds that must be made available is changing due to inflation effective July 1, 2025. The adjusted amounts in the policy are changing from \$225 to \$275 and from \$5,525 to \$6,725.

To see the new policy, please visit: [www.ffin.com/fundspolicy07012025](http://www.ffin.com/fundspolicy07012025)

### SUMMARY OF ACCOUNTS

Account Number	Account Description	Current Balance
<del>15120029270</del>	Business 500	110,364.17

### ACCOUNT SUMMARY

**Business 500**

Account Number	<del>15120029270</del>	Statement Dates	4/01/25 thru 4/30/25
Previous Balance	86,364.17	Days in Statement Period	30
2 Deposits/Credits	28,000.00	Average Ledger	101,830.83
1 Checks/Debits	4,000.00	Average Collected	100,920.83
Monthly Maintain Fee	0.00		
Interest Pd This Stmt	0.00		
Ending Balance	110,364.17		

Account Title:  
County and District Clerks' Association  
of Texas  
Auxillary Account

### MISCELLANEOUS CREDITS

Date	Description	Amount
4/09	Remote Deposit	26,000.00
4/29	Deposit #51	2,000.00

0003396

COUNTY AND DISTRICT CLERKS' ASSOCIATION  
OF TEXAS  
AUXILLARY ACCOUNT  
3457 CURRY LN  
ABILENE TX 79606-8217

ACCOUNT NUMBER	7811003470
STATEMENT DATES	4/01/25-4/30/25
ENCLOSURES	2
PAGE	3 of 4

3380FP

**MISCELLANEOUS DEBITS**

Date	Description	Amount
4/03	SALE WILLIAMSON PUBLICCD	4,000.00-

10489C00X.003

**DAILY ENDING BALANCE**

Date	Balance	Date	Balance	Date	Balance
4/01	86,364.17	4/09	108,364.17	4/29	110,364.17
4/03	82,364.17				

26FDP

NNNNNN

DnpAndB H=N, D

Remote Deposit		Credit
<b>County and District Clerks' Associa</b>	Date: 4/9/2025	
<i>C&amp;D Clerks Aux</i>	Items: 10	
3457 Curry Ln	Amount: \$26,000.00	
Ablene, TX 79606	Batch ID: 23678143506	
325-733-8167	Account ID: 1684354 11278070	
	Acct Num: <del>6510000000</del>	

Deposit: 0 Date: 4/9/2025 Amount: \$26000.00

CHECKING DEPOSIT		FIRST FINANCIAL BANK	CREDIT
<small>Checks and other items deposited for deposit are subject to terms and conditions of this account and the bank's account agreement. Do not write on this check.</small>			
DATE: 4/29/25	CHEAT Reg III	CASH	2,000.00
DEPOSIT FOR			
LESS CASH			
TO:			2,000.00
NAME: <i>CDAT Aux</i>	"Scholarship"		
ADDRESS: <i>3457 Curry Ln</i>			
CITY/STATE/ZIP: <i>Ablene TX 79606</i>			
		AMOUNT \$	2,000.00
* 5 16 1:500 10 1056 *			

Deposit: 51 Date: 4/29/2025 Amount: \$2000.00

0003396

3380FF

10491C00X.003

26FDP

NNNNN

DnpAndE H=N,D



**Melanie Reed**  
**Ellis County District Clerk**

June 5, 2025

Re: Financials for July 2024- April 2025

Dear President Warren, Executive Board, Board of Directors and Membership:

In reviewing the Financials for the months of July 2024 through April 2025, the Audit Committee has found no material defects throughout the year.

The Treasurer and Board are responsible for establishing and maintaining internal controls for any expenses or income received or spent to ensure the CDCAT is working within its annual budget. As long as those requirements are met, the CDCAT can continue to meet its fiduciary responsibilities as well as ensure the success of the Association and all of its members by promoting professional standards, providing for the education of its members regarding the statutory and constitutional duties of our offices.

We will continue to work through the end of the fiscal year so as to "close the books".

Again, thank you for the opportunity to serve the Clerks of the State of Texas as we all strive for excellence in all that we do.

Sincerely,

Melanie Reed  
Ellis County District Clerk  
Chairman Audit Committee

and

Kendra Charbula  
Wharton County District Clerk  
Audit Committee Member

**Proposed bylaw amendments pertaining to CDCAT Scholarship:**

SCHOLARSHIP COMMITTEE (10.14) The Scholarship Committee shall consist of at least three (3) members. The identity of the members of the Scholarship Committee shall be confidential so no influence may be placed upon the committee regarding the scholarship selection process. All scholarship applications shall be submitted electronically on the form approved by the Board of Directors to the President of the Association by May 1st.

*The scholarship shall henceforth bear the name: "The Sheri Woodfin Achievement Scholarship" (in recognition of former Tom Green County District Clerk for her educational contributions and service to CDCAT.*

The Scholarship Committee shall review each application and award scholarships according to the criteria established by the Board of Directors outlined in Exhibit A (attached). The Association may award up to eight (8) scholarships at amounts decided by the Board of Directors at the Winter Conference meeting (only one (1) per region). ~~In the event no qualified application is received from a region no scholarship will be awarded for that region.~~ All scholarships should first be awarded to a child, grandchild, legal ward, niece or nephew of an active member who has met all the requirements and criteria set by the Scholarship Guidelines. ~~If no applications are received or no applications meet the scholarship criteria of a child or legal ward of an active member, a scholarship may be awarded to a grandchild of an active member within the particular region.~~

If any scholarship recipient does not attend school or fails to meet the required number of semester hours in the upcoming school term, the recipient automatically forfeits the scholarship. The Scholarship Committee may review the remaining applicants within that particular region, and award a scholarship to the next recipient meeting the criteria.

Proof of school admittance must be received before payment is presented. Once a scholarship recipient is awarded the funds the student must maintain a present proof to the treasurer of a minimum 2.0 GPA to receive the second half of the scholarship award.

*Article 10.14 amended on June 20, 2005, by omitting "that", "then", changing a comma to a period at the end of scholarship, omitting "and" then capitalizing The, and then omitting "The Board of Directors may choose to divide the payment of the scholarship per semester of admittance".*

*Article 10.14 amended June 14, 2010, by omitting "May" and adding "April"; by adding "outlined in Exhibit A" and "through the adoption of the annual budget"; by adding "Once a scholarship recipient is awarded the funds the student must maintain and present proof to the treasurer of a minimum 2.0 GPA to receive the second half of the scholarship award."*

*Article 10.14 was amended June 13, 2011, by adding "The Association may award up to eight (8) \$1,000.00 scholarships (only one per region). In the event no qualified application is received from a region no scholarship will be rewarded for that region" and the words "within each region".*

*Edited: 5.22.2025*

*Article 10.14 was amended June 25, 2014, to add the words " within that particular region".*

*Article 10.14 amended on June 17, 2013, by adding "or fails to meet the required number of semester hours*

*Article 10.14 amended on June 11, 2018, by changing language to "at amounts decided by the Board of Directors at the Winter Conference meeting (only one (1) per region."*

*Article 10.14 was amended on June 24, 2019 by omitting "first"; by adding "grandchild" and "who has met all the requirements and criteria set by the Scholarship Guidelines".*

*Article 10.14 was amended on August 19, 2020, to add the word "electronically".*

*Article 10.14 amended May 15, 2023, to change date from "April 1st" to "May 1st".*

*Article 10.14 was amended July 8, 2024, to add "school" and omit the word "college".*

*Edited: 5.22.2025*

**Proposed bylaw amendment addressing potential legislative changes to taxpayer paid lobbyist:**

**EXECUTIVE BOARD OF DIRECTORS (7.06)** The Executive Board shall consist of all of the officers of the Association. The President shall chair the Executive Board. Notice of any meeting shall be provided in the same manner as any meeting of the Board of Directors.

The Executive Board shall be an administrative body charged with carrying on the everyday operations of the Association, **including hiring an employee to act on behalf of the association.** It may formulate and recommend to the Board of Directors for approval general policies regarding the management of the business and affairs of the Association.

The Executive Board shall not have the power to adopt policies or initiate programs except when matters arise that vitally affect the membership that were not foreseen at the last Board of Directors meeting. In such an instance, the Executive Board may take whatever action is deemed necessary subject to ratification by the Board of Directors at its next meeting.

A quorum of the Executive Board shall be three (3) members, and a majority of the members present shall act on behalf of the Executive Board. Upon the second (2<sup>nd</sup>) absence of an officer during a term of office, any or all other officers shall notify the absent officer by certified mail, stating that another absence will result in automatic removal from the office.

*Article 7.06 was amended June 20, 2005, by adding "prior" and "term of office". Article 7.06 was amended June 20, 2005, by omitting "from" and "a calendar year".*

*Article 7.06 was amended June 15, 2009, by eliminating the duty of the President to grant excused absences and added notification after two absences with consequences thereof.*

**LEGISLATIVE COMMITTEE (10.08)** The Association shall have a Legislative Committee appointed by the President, and chaired to act on behalf of the association, plus a four (4) person team composed of a county clerk, a district clerk, combination clerk and a county clerk who conducts elections to serve as the election legislative contact, **together with an employee deemed necessary by the Executive Board to assist in the duties of the committee, in accordance with section 7.06 of these bylaws.** In the event a combination clerk is not available to serve the President shall appoint a clerk to fill the vacant position.

Each of the four (4) chairs shall select nine (9) sub-committee members considering county, district, and combination clerks and population factors. Each of the nine (9) sub-committee members shall serve as the chairperson for one (1) of the nine (9) categories:

**Proposed amendment to regarding regional director rotations**

**NUMBER, TENURE AND QUALIFICATIONS (8.02)** The Board of Directors shall consist of sixteen (16) regional directors and the five (5) elected officers of the Association. The Directors must be active members of the Association. There shall be one (1) county clerk and one (1) district clerk, or there may be one combination clerk in one of the positions, elected from each of the eight designated regions of the State. The Board of Directors shall determine the regions. The regional directors shall be elected by a majority vote of the active members of the region voting. ~~In the even years, each Director and Director In Charge in Region's 1, 2, 3, and 4 will serve no more than two (2) consecutive terms, (terms being one (1) year as Director and one (1) year as Director in Charge) and in the odd years each Director and Director In Charge in Region's 5, 6, 7 and 8 will serve no more than two consecutive terms. .~~ No Director nor Director in Charge shall serve more than two (2) consecutive terms unless no other candidates are willing to serve. Regional directors shall rotate duties as Director in Charge so that each director shall serve no more than one (1) consecutive year as Director In Charge.

Election of the directors may be at a meeting of the region's members held during the Annual Conference or the election may be during a meeting of the region's members held prior to the Annual Conference.

Members of the region must be given written or electronic notice of the meeting at least ten (10) calendar days prior to the meeting stating that the purpose of the meeting is for the election of the directors. The election results shall be announced to the Association members at the Annual Conference.

Upon receipt from the majority of a region, the Executive Board may remove a Director or a Director in Charge from their position for neglect of performance of duties as set out in the bylaws. The Executive Board shall notify the Director or Director in Charge by certified mail and shall appoint a Temporary Director or Director in Charge until the next regional meeting with notice of an election.

*Article 8.02 amended June 15, 2009, by setting a limit on the amount of terms a clerk may serve as Director/Director in Charge.*

*Article 8.02 was amended June 15, 2009, by adding "or electronic".*

*Article 8.02 was amended June 15, 2009, by adding direction for "removal" from position as Director/Director in Charge.*

**DIRECTOR IN CHARGE (8.03)** One (1) of the directors of a region shall serve as the Director in Charge to preside over the meetings of the region and perform the duties as stated in these bylaws or at the request of the President of the Association. The directors of each region shall rotate being the Director in Charge, such that no director shall serve as Director in Charge more than one consecutive year. ~~To begin the rotation, in even years, the district clerk shall be the Director in Charge in regions 1, 2, 3, and 4 and the county clerk shall be the Director in Charge in regions 5, 6, 7, and 8. If a combination clerk was elected to fill one of the positions, the combination clerk shall be the Director in Charge.~~

*Article 8.03 amended June 13, 2011, to replace "county and district clerk" with "combination clerk"*

*Article 8.03 amended June 7, 2021, deleted "to begin the rotation in 1998" and added "even years".*

*Edited: 5.22.2025*

## EXHIBIT A

### Scholarship Guidelines

1. Submit a completed scholarship application. Incomplete applications may not be considered.
2. Submit a copy of a recent transcript (high school/college) together with a letter from current or former high school principal, teacher, professor explaining the applicant's potential as a college post high school student.
3. Applicants must be a high school graduate (at least will graduate prior to the Clerk's June Conference at the time the scholarship would be awarded)
4. ~~Applicants must be younger than 22 years of age. The oldest age to be considered will be person 22 years old.~~
5. Any application received by the President of the Association after the date of May 1, shall not be considered by the Committee.
6. Scholarships will be awarded at the annual conference of the County and District Clerk's Association of Texas.
7. The President of the County & District Clerk's Association of Texas will appoint a Scholarship Committee to review the applications and make the selection. This committee shall consist of a County Clerk, a District Clerk, and a County-District Clerk who none shall have submitted an application for review that year.
8. The President of the County & District Clerk's Association shall not be eligible to submit an application during the year of which they are serving the Association as President.
9. The student's grade average should be considered, but the grades should not be the only factor considered. The needs of the student, whether the student is receiving any other scholarships, the student's sincere desire to attend college/ undergraduate/graduate/post high school accredited trade/vocational schools and any other similar information should be considered.
10. A past scholarship winner is ineligible to receive an additional scholarship.
11. One half (1/2) of the scholarship money awarded shall be made payable to the student upon proof of enrollment of at least 12 hours in an accredited college. The remaining one half (1/2) shall be made payable to the student upon proof of additional second semester of 12 hours of enrollment and presentment of proof to

the treasurer of a minimum 2.0 GPA. Failure to present proof of enrollment and GPA of the immediate succeeding semester shall constitute a forfeiture of the remaining amount of money and will remain in the said scholarship fund to be used for another scholarship.

12. Accredited Trade Schools, where the student would be attending at least one full year (or the Trade Schools determination of a term/year) can be considered for a scholarship. Any application requiring less than this time shall not be considered.

13. Clerk's Application for Funds is only for reimbursement and the guidelines below:

1. A clerk can receive reimbursement up to the scholarship cap, by

- a. Completing the course with a grade of B or better (70-100) or
- b. Completing and passing "pass/fail" courses.

2. Reimburse Back to CDCAT. Individuals who leave their position as clerk within 12 months of receiving tuition reimbursement may be requested to reimburse CDCAT for all funds received within the preceding 12 months.