



**The County & District Clerks' Association of Texas**  
**Virtual Board of Directors Meeting**  
**Meeting Date: February 15, 2024 @ 4:00 P.M.**  
**MEETING MINUTES**

(Documentation provided during this meeting is attached hereto)

Call to Order- Julie Smith, CDCAT President at 4:03 P.M.

Roll Call- Jennifer Wright, Secretary

**Officers**

- ☒ President – Julie Smith, Potter County Clerk
- ☒ Vice President – John Warren, Dallas County Clerk
- ☒ Treasurer – Sandra Roblez, Yoakum County District Clerk
- ☒ Secretary – Jennifer Wright, Jeff Davis County & District Clerk
- ☒ Immediate Past President – Patti Henry, Chambers County District Clerk
- ☒ Parliamentarian - Karren Winter, Archer County Clerk

**Board Members**

Director-In-Charge

Director

- |             |   |  |
|-------------|---|--|
| Region I    | <input checked="" type="checkbox"/> C.J. Chasco, Swisher County Combo Clerk         | <input checked="" type="checkbox"/> JoAnna Blanco, Castro County Combo Clerk           |
| Region II   | <input checked="" type="checkbox"/> Kelly Pinion, Lubbock County Clerk              | <input checked="" type="checkbox"/> Vickey Wederski, Cottle County Combo Clerk         |
| Region III  | <input checked="" type="checkbox"/> Clarissa Webster, Ector County District Clerk   | <input checked="" type="checkbox"/> Jennifer Martin, Ector County Clerk                |
| Region IV   | <input checked="" type="checkbox"/> Lucy Adame-Clark, Bexar County Clerk            | <input checked="" type="checkbox"/> Velva Price, Travis County District Clerk          |
| Region V    | <input checked="" type="checkbox"/> Edith Harrison, Lampasas County District Clerk  | <input checked="" type="checkbox"/> Juli Luke, Denton County Clerk                     |
| Region VI   | <input checked="" type="checkbox"/> Loretta Cammack, Nacogdoches Co. District Clerk | <input checked="" type="checkbox"/> Shawn Weemes, Red River County Clerk               |
| Region VII  | <input checked="" type="checkbox"/> Bobbye Christopher, Polk County District Clerk  | <input checked="" type="checkbox"/> Donece Gregory, Tyler County Clerk                 |
| Region VIII | <input checked="" type="checkbox"/> Sylvia Garza Perez, Cameron County Clerk        | <input checked="" type="checkbox"/> R. David Guerrero, Jim Wells County District Clerk |
- \*Everyone present has signed a waiver.

**GUESTS**

Becky Frost, Zachry Publications  
Karen Gladney, legal counsel  
Jay Williamson, Williamson Public Affairs  
Jim Grace  
Luz Hinojosa, TAC

Invocation - John Warren, Vice President  
Pledges to the American and Texas Flags - Sandra Roblez, Treasurer

1. Discussion, Consideration and Approval of the following items as needed:

- a. Discussion of retaining a lobbyist for CDCAT and recommending a contract amount. (attached)  
**Sylvia Garza Perez makes a motion that we go ahead accept the agreement and proposal that you have reviewed and that we have received. Kelly Pinion seconded. All in favor. Motion carries.**
- b. Authorizing the CDCAT bookkeeper to create two separate accounts at First Financial Bank to deposit monies received from corporate entities, and one to deposit monies received from public entities.  
**Patti Henry makes a motion that we authorize Zachry Publishing to create two separate accounts at First Financial Bank to deposit monies received from corporate entities, and one to deposit monies received from public entities. Lucy Adame-Clark, Bexar County, second. All in favor. Motion carries.**
- c. Discussion and recommendation of CDCAT officer with authority over accounts established at First Financial Bank by the CDCAT bookkeeper.  
**Clarissa Webster, District Clerk Ector County, makes a motion that the authority over the accounts be the Treasurer and the President of our association alongside Becky Frost for the purposes of having authority over these accounts at First Financial Bank. R. David Guerrero seconds. All in favor. Motion carries.**
- d. To name the "signers" of the accounts established at First Financial Bank by the CDCAT bookkeeper.  
**Velva Price hardly, hardly, hardly make that motion that the signers on the account be the President, the Vice President and the Treasurer only. Juli Luke seconds. All in favor. Motion carries.**
- e. To consider authorizing the CDCAT website designer, David Bray, to make additions to the CDCAT tracker in order to add a group manager, add the ability to group and ungroup clerks from the contact list and add support for selecting groups during the email process. The hours estimated by David Bray to complete the project are 15 to 18 hours.  
**Velva Price makes a motion that we approve website designer, David Bray, to make additions to the CDCAT tracker in order to add a group manager, add the ability to group and ungroup clerks from the contact list, and add support for selecting groups during the email process in consultation with the website group so that we do not have to say specifically what it is and that it not exceed \$3,500.00. That we also add disclaimer language; this email messaging platform can only be used for the promotion and business of the Clerk Association. Lucy Adame-Clark second. All in favor. Motion carries.**

## 2.New/Future Business:

Karen Gladney is going to hang up her hat. She will still come to the Summer Conference as she will retire from us the end of June and we welcome any recommendations anyone might have.

## 3. Adjourn – 4:55 P.M.

**Sandra Roblez makes a motion to adjourn. JoAnna Blanco seconds. All in favor.**

Submitted on the 15th day of February 2024.

*/s/ Jennifer Wright*

Jennifer Wright

Jeff Davis County and District Clerk

Secretary, County and District Clerks' Association of Texas

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

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## WAIVER OF NOTICE FOR THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Title

Region: 1

Date: 2/6/24

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

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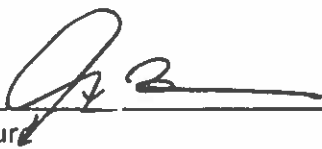
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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Dallas County Clerk  
Title

Region: 5

Date: 7 Feb 2024

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## WAIVER OF NOTICE FOR ~~XXXXXXXXXX~~ THE MEETING OF BOARD OF DIRECTORS February 15, 2024

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Signature

  
Title

Region: 2

Date: 02-06-2024

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Signature

  
Title

Region: 3

Date: 2/15/2024

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*Patti Henry*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Immediate Past President

\_\_\_\_\_  
Title

Region: Chambers

Date: 2/6/2024

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

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Signature



Title

Region: 2

Date: 2/6/24



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Signature

  
Title

Region: 1

Date: 2/7/2024

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*CJ Chasco*  
Signature

Swisher County & District Clerk  
Title

Region: 1

Date: 2-7-24

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

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*Keey Pious*

Signature

Lubbock County Clerk

Title

Region: 2

Date: 2/7/2024

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

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Vickie J. Hedrick  
Signature

County / District Clerk  
Title

Region: 2

Date: 2-8-24

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[johnwarren@dallascounty.org](mailto:johnwarren@dallascounty.org)



SECRETARY  
**JENNIFER WRIGHT**  
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TREASURER  
**SANDRA ROBLEZ**  
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PRESIDENT  
**JULIE SMITH**  
POTTER COUNTY CLERK  
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IMMEDIATE PAST PRESIDENT  
**PATTI L. HENRY**  
CHAMBERS COUNTY DISTRICT  
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ANAHUAC, TX 77514  
PHONE: 409-267-2436  
FAX: 409-267-8209  
[pherry@chambersia.gov](mailto:pherry@chambersia.gov)

## WAIVER OF NOTICE FOR ~~THE MEETING OF BOARD OF DIRECTORS~~ THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
District Clerk  
Title

Region: 3

Date: 2/6/2024

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

VICE PRESIDENT  
**JOHN WARREN**  
DALLAS COUNTY CLERK  
500 ELM ST, STE 2100  
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PHONE: 214-653-7096  
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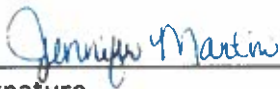
TREASURER  
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**JULIE SMITH**  
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CHAMBERS COUNTY DISTRICT  
2128 SH 61, PO BOX NN  
ANAHUAC, TX 77514  
PHONE: 409-267-2436  
FAX: 409-267-8209  
[phenny@chambers.tx.gov](mailto:phenny@chambers.tx.gov)

## WAIVER OF NOTICE FOR [REDACTED] THE MEETING OF BOARD OF DIRECTORS DECEMBER 14, 2023

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.



Signature

Ector County Clerk  
Title

Region: III

Date: 12/12/2023

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

VICE PRESIDENT  
**JOHN WARREN**  
DALLAS COUNTY CLERK  
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PHONE: 214-653-7096  
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PRESIDENT  
**JULIE SMITH**  
POTTER COUNTY CLERK  
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PHONE: 806-379-2288  
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IMMEDIATE PAST PRESIDENT  
**PATTI L. HENRY**  
CHAMBERS COUNTY DISTRICT  
2128 SH 61, PO BOX NN  
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PHONE: 409-267-2436  
FAX: 409-267-8209  
[pherry@chambers.tx.gov](mailto:pherry@chambers.tx.gov)

## WAIVER OF NOTICE FOR ~~XXXXXXXXXX~~ THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

*Lucy Adams-Clark*  
Signature

Bexar County Clerk  
Title

Region: 4

Date: 02/07/2024

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

VICE PRESIDENT  
JOHN WARREN  
DALLAS COUNTY CLERK  
500 ELM ST, STE 7100  
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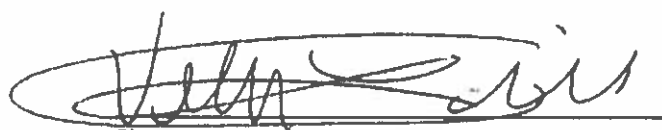
TREASURER  
SANDRA ROBIEZ  
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PRESIDENT  
JILLIE SMITH  
POTTER COUNTY CLERK  
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IMMEDIATE PAST PRESIDENT  
PATRICIA HENRY  
CHAMBERS COUNTY DISTRICT  
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PHONE: 409-267-2436  
FAX: 409 267 8709  
[phenny@chamberscountytx.gov](mailto:phenny@chamberscountytx.gov)

## WAIVER OF NOTICE FOR ~~XXXXXXXXXX~~ THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

  
Signature

Board of Director - Travis County District Clerk  
Title

Region: IV

Date: 2/15/2024



**THE COUNTY & DISTRICT CLERKS'  
ASSOCIATION OF TEXAS**

**VIC E. FROSTWORTH**  
JACKSON COUNTY CLERK  
200 E. 11th St. P.O. Box 1349  
Dallas, TX 75201  
Phone: 214-680-7800  
Fax: 214-680-7770  
www.jacksoncountytx.com



**DAVID L. WILSON**  
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400 S. 10th St. P.O. Box 1349  
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Fax: 214-680-7770  
www.wilsonsheriff.com

**TERESA LEE**  
SANTA FE COUNTY CLERK  
100 N. 1st St. P.O. Box 1349  
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Fax: 505-833-7777  
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**JULIE SMITH**  
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Dallas, TX 75201  
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**PATTI L. HOPKINS**  
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100 N. 1st St. P.O. Box 1349  
San Antonio, TX 78201  
Phone: 214-680-7800  
Fax: 214-680-7770  
www.comalcounty.com

**WAIVER OF NOTICE FOR ADDENDUM TO THE MEETING OF BOARD OF DIRECTORS  
DECEMBER 14, 2023**

In accordance with Bylaws Article XII, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

*David Wayne Harrison*  
Signature

*Region V Director*  
Title

Region: *V*

Date: *12-14-2023*

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

VICE PRESIDENT  
**JOHN WARREN**  
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PRESIDENT  
**JULIE SMITH**  
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IMMEDIATE PAST PRESIDENT  
**PATTI L. HENRY**  
CHAMBERS COUNTY DISTRICT  
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ANAHUAC, TX 77514  
PHONE: 409-267-2436  
FAX: 409-267-8209  
[pherry@chambers.tx.gov](mailto:pherry@chambers.tx.gov)

## WAIVER OF NOTICE FOR ~~THE MEETING~~ THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

*Julie Luke*  
Signature

Denton County Clerk  
Title

Region: 5

Date: 2.6.24

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

VICE PRESIDENT  
JOHN WARREN  
DALLAS COUNTY CLERK  
500 ELM ST, STE 2100  
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PRESIDENT  
JULIE SMITH  
POTTER COUNTY CLERK  
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FAX: 806-379-2296  
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IMMEDIATE PAST PRESIDENT  
PATTI L. HENRY  
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PHONE: 409-267-2436  
FAX: 409-267-8209  
[phens@chambersco.tx.us](mailto:phens@chambersco.tx.us)

## WAIVER OF NOTICE FOR ~~FOR~~ THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

Shawn Voerner  
Signature

Red River Co. Clerk / Region 6 Director  
Title

Region: 6

Date: 02-06-2024

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

**VICE PRESIDENT**  
**JOHN WARREN**  
DALLAS COUNTY CLERK  
500 ELM ST, STE 2100  
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FAX: 806-214-653-7176  
[johnwarren@dallascounty.org](mailto:johnwarren@dallascounty.org)



**SECRETARY**  
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**SANDRA ROBLEZ**  
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**PRESIDENT**  
**JULIE SMITH**  
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FAX: 806-379-2296  
[juliesmith@co.potter.tx.us](mailto:juliesmith@co.potter.tx.us)

**IMMEDIATE PAST PRESIDENT**  
**PATTI L. HENRY**  
CHAMBERS COUNTY DISTRICT  
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ANAHUAC, TX 77514  
PHONE: 409-267-2436  
FAX: 409-267-8209  
[pherry@chambersia.org](mailto:pherry@chambersia.org)

## WAIVER OF NOTICE FOR ~~THE~~ THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

  
Signature

  
Title

Region: 6

Date: 2/7/24

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

**VICE PRESIDENT**  
**JOHN WARREN**  
DALLAS COUNTY CLERK  
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FAX: 806214-653-7176  
[johnwarren@dallascounty.org](mailto:johnwarren@dallascounty.org)



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**TREASURER**  
**SANDRA ROBLES**  
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**PRESIDENT**  
**JULIE SMITH**  
POTTER COUNTY CLERK  
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**IMMEDIATE PAST PRESIDENT**  
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[phency@chambers.tx.gov](mailto:phency@chambers.tx.gov)

## WAIVER OF NOTICE FOR [REDACTED] THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Title

Region: 7

Date: 2/6/24

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

**VICE PRESIDENT**  
**JOHN WARREN**  
DALLAS COUNTY CLERK  
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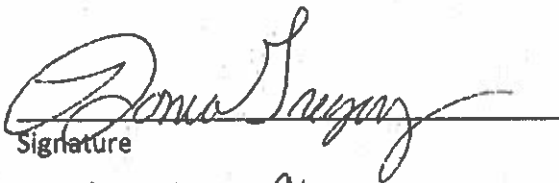
**TREASURER**  
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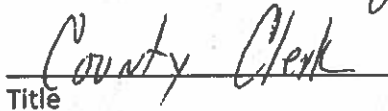
**PRESIDENT**  
**JULIE SMITH**  
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PHONE: 409-267-2436  
FAX: 409-267-8209  
[pherry@chambers.tx.gov](mailto:pherry@chambers.tx.gov)

## WAIVER OF NOTICE FOR ~~REMOVED~~ THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

  
Signature

  
Title

Region: VII

Date: 2/9/24

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

**VICE PRESIDENT**  
**JOHN WARREN**  
DALLAS COUNTY CLERK  
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FAX: 806-214-653-7176  
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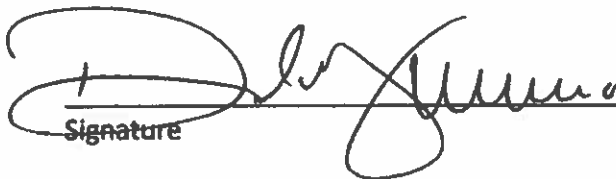
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**SANDRA ROBLEZ**  
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**JULIE SMITH**  
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**IMMEDIATE PAST PRESIDENT**  
**PATTI L. HENRY**  
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PHONE: 409-267-2436  
FAX: 409-267-8209  
[phenvy@chambers.tx.gov](mailto:phenvy@chambers.tx.gov)

## WAIVER OF NOTICE FOR ~~REMOVED~~ THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

  
Signature

Director  
Title

Region: VIII

Date: February 12, 2024

# ASSOCIATION OF TEXAS

VICE PRESIDENT  
JOHN WARREN  
DALLAS COUNTY CLERK  
500 ELM ST, STE 2100  
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FAX: 806-214-653-7176  
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JENNIFER WRIGHT  
JEFF DAVIS COUNTY & DISTRICT CLERK  
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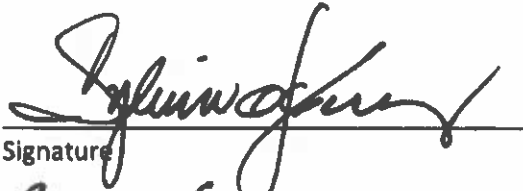
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PRESIDENT  
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## WAIVER OF NOTICE FOR [REDACTED] THE MEETING OF BOARD OF DIRECTORS February 15, 2024

In accordance with Bylaws Article XXI, I waive the required 10 calendar day meeting notice for the Board of Directors meeting and consent to the discussion, consideration and action, if any, of each matter presented at the meeting.

  
Signature

  
Title

Region: 8

Date: 2/6/2024



## CONSULTING AGREEMENT

**THIS AGREEMENT** (the "Agreement"), entered into as of January 23rd, 2024 (the "Effective Date"), by and between Williamson Public Affairs, LLC ("Williamson") and the County and District Clerks' Association of Texas ("CDCAT") (each a "Party" and collectively, the "Parties").

NOW, THEREFORE, in consideration of mutual promises, covenants, and agreements set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- a. **Services.** Williamson shall perform the services set forth on the attached Schedule A (the "Services").
- b. **Compensation.** As of January 23rd, 2024, The County and District Clerks' Association of Texas shall pay a \$2,000 prorated rate for January 2024 and then \$4,000 per month for the months of February 2024 - June 2025. Invoices shall be due within thirty (30) days of receipt.
- c. **Costs and Expenses.** CDCAT shall pay all costs and expenses that Williamson incurs in the course of performing the Services and shall reimburse it for any actual costs advanced on CDCAT's behalf. Costs and expenses include, but are not limited to, travel, copying, messenger services, computer research services, and filing fees. These charges may also include any sales or service tax that may be applicable. Generally, expenses for outside contractors will be directly billed or directed to CDCAT pursuant to retainers in which payment and indemnification terms remain strictly between CDCAT and the vendor. Williamson will not be responsible for payment of such services.
- d. **Term.** The term of this Agreement shall commence on the Effective Date and expire June 30, 2025 (the "Term"). Either Party may terminate this Agreement upon thirty (30) days' written notice.
- e. **Confidential Information.** Williamson may receive certain information from CDCAT that CDCAT designates as confidential ("Confidential Information"). Williamson Public Affairs will not disclose the Confidential Information to any third party or use it for any purpose but to fulfill its obligations in this Agreement. The obligations and restrictions in this section do not apply to Confidential Information that was or becomes generally publicly available, is requested or legally compelled by oral questions, interrogatories, requests for information or documents, subpoena, civil or criminal investigative demand, or similar processes, or is required by a legislative or other government or regulatory body to be disclosed.
- f. **Conflicts.** Williamson represents a broad base of clients on a variety of matters. Williamson may represent other present or future clients on matters other than the Services, whether or not on a basis adverse to CDCAT or any of its affiliates, so long as the matter is not substantially related to the Services (referred to herein as "Permitted Adverse Representation"). CDCAT agrees that it will not assert the Agreement as a basis for disqualifying Williamson from representing any party in a Permitted Adverse Representation or assert any Permitted Adverse Representation as a basis for any claim of breach of duty. A Permitted Adverse Representation shall not include matters related to the

Services. Without CDCAT's prior written consent, Williamson shall not represent another client adverse to CDCAT if Williamson has obtained Confidential Information from CDCAT as a result of performing the Services that, if known to the other client, could be used in the other matter by the other client to CDCAT's material disadvantage. The waivers and agreements in this Agreement will continue in effect upon the termination of this Agreement.

- g. **Warranty.** CDCAT acknowledges that Williamson has made no guarantees as to the outcome of the Services.
- h. **No Attorney-Client Relationship.** CDCAT acknowledges that it is not retaining Williamson for legal advice, and the execution of this Agreement does not create an attorney-client relationship between Williamson and CDCAT.
- i. **Independent Contractor Status.** Williamson agrees to perform the Services solely as an independent contractor. The Parties to this Agreement recognize that this Agreement does not create any actual or apparent agency, partnership, franchise, or relationship of employer and employee between the Parties.

- j. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of Texas applicable to contracts made and fully performed therein, and the state and federal courts located in Austin, Texas, shall have exclusive jurisdiction of all suits and proceedings arising out of or in connection with this agreement. Both Parties hereby submit to the jurisdiction of said courts for purposes of any such suit or proceeding and waive any claim that any such forum is an inconvenient forum.
- k. **Notices.** Any notices to either Party under this Agreement shall be in writing and delivered by hand or sent by nationally recognized messenger service, or by registered or certified mail, return receipt requested, to the addresses set forth below or to such other address as that Party may hereafter designate by notice. Notice shall be effective when received, which shall be no greater than one (1) business day after being sent by a nationally recognized messenger service or three days after being sent by mail.

*If to Williamson Public Affairs:*

- i. Williamson Public Affairs, LLC
- ii. 1304 Guadalupe St.
- iii. Austin, TX 78701

*If to CLIENT:*

- iv. The County and District Clerks' Association of Texas
- v. P.O. Box 9638
- vi. Amarillo, TX 79105

- l. **Assignment; Successors.** Neither Party, without the written consent of the other Party, may assign, subcontract, or delegate its obligations under this Agreement. This Agreement shall be binding upon and inure to the benefit of the Parties' successors and assigns.
- m. **Waivers.** The waiver by any Party of a breach or violation of any provision of this Agreement shall not constitute a waiver of any subsequent or other breach or violation.
- n. **Entire Agreement.** This Agreement represents the entire Agreement between the Parties. The Agreement may not be amended, changed, or supplemented in any way except by written Agreement signed by the Parties.
- o. **Counterparts.** This Agreement may be executed in any number of counterparts, and any Party hereto may execute any such counterpart, each of which, when executed and delivered, shall be deemed to be an original, and all of which counterparts taken together shall constitute but one and the same instrument. The execution of this Agreement by any Party hereto shall not become effective until counterparts hereof have been executed by all Parties hereto.

- p. **Non-Disclosure of Terms.** Neither Party will disclose to any third party the terms of this Agreement unless expressly authorized in writing by the other to do so or as required by law.
- q. **Force Majeure.** A Party will not be considered in breach or in default because of, and will not be liable to the other Party for, any delay or failure to perform its obligations under this Agreement by reason of fire, earthquake, flood, explosion, strike, riot, war, terrorism, pandemic, government regulation or other event beyond that Party's reasonable control (each a "Force Majeure Event"). However, if a Force Majeure Event occurs, the affected Party shall, as soon as practicable, (a) notify the other Party of the Force Majeure Event and its impact on performance under this Agreement and (b) use reasonable efforts to resolve any issues resulting from the Force Majeure Event and perform its obligations under this Agreement.
- r. **Indemnity.** Each Party hereby indemnifies and agrees to hold the other Party and its affiliates (and their officers, directors, employees, and agents) harmless from and against any loss, liability, damage, cost, or expense (including, without limitation, reasonable attorneys' fees and expenses) suffered or incurred by any of them and arising out of:
- a) the negligence or willful misconduct of that Party, or
  - b) any breach by that Party of its obligations or representations under this Agreement.

*[Signature Page Follows]*

IN WITNESS WHEREOF, each of the Parties has executed this Agreement as of the Effective Date.

Williamson Public Affairs

By: 

Name: James Williamson

Title: Principal

The County and District Clerks' Association of Texas

By: 

Name: Julie Smith

Title: CDCAT President

## **Schedule A**

### **STATEMENT OF WORK**

This is an attachment to the Consulting Agreement between Williamson Public Affairs, LLC and The County and District Clerks' Association, dated as of the Effective Date.

Throughout this engagement, and as applicable to each of the above, Williamson Public Affairs services shall include:

1. Formulating strategies to protect CDCAT's policy interests at the State Capitol.
2. Researching and becoming proficient in all laws, rules, regulations, resolutions, and processes with significant impact on CDCAT;
3. Providing a full-time presence at the Texas state capitol while the legislature is in session;
4. Attending, researching, and analyzing committee meetings, interim studies, and task forces;
5. Identifying legislative champions and securing legislative sponsors for proposed legislation, and;
6. Advocating for CDCAT on issues to the governor, legislators, state agencies, and their respective staff and arranging meetings with the foregoing as requested.