

THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

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EXECUTIVE BOARD MEETING AGENDA **JULY 18, 2023 AT 9:00 a.m.** **VIRTUAL MEETING - WEBEX**

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE COUNTY AND DISTRICT CLERKS' ASSOCIATION BOARD OF DIRECTORS WILL BE HELD AT 9:00 AM ON TUESDAY, JULY 18, 2023 AT WHICH TIME THE FOLLOWING ITEMS WILL BE DISCUSSED AND/OR ACTED UPON:

Call to Order – President Julie Smith
Roll Call – Secretary - Jennifer Wright
Invocation – Vice President - John Warren
Pledges to American and Texas Flags – Treasurer - Sandra Roblez

Deliberate and Take Action on the Following:

1. Consider approving the updated duties for the CDCAT bookkeeper.
2. Consider approving the Agreement with Zachry Publications for bookkeeper services for CDCAT.
3. Consider presenting the updated bookkeeper duties and Agreement with Zachry Publications to the CDCAT Board of Directors for approval.
4. New/Future Business:

5. Adjourn

Dated this 11th day of July 2023.

A handwritten signature in blue ink, appearing to read "J. Smith". The signature is stylized with a large, looping initial "J" and the name "Smith" written in a cursive-like script.

Julie Smith, CDCAT President
Potter County Clerk