

# THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

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## EXECUTIVE BOARD OF DIRECTORS MEETING OCTOBER 25, 2022 MINUTES - VIRTUAL MEETING - WEBEX

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Call to Order – 1:08 p.m. - President Patti L. Henry

Roll call – Secretary John Warren – All Present

President – Patti Henry, Chambers County, District Clerk  
Vice President – Julie Smith, Potter County Clerk  
Treasurer – Velva Price, Travis County District Clerk  
Secretary – John Warren, Dallas County Clerk  
Immediate Past President – Stacey Kemp, Collin County Clerk  
Parliamentarian – Karren Winter      Luz Hinojosa - TAC  
Karen Gladney- Legal Counsel      Laura Hinojosa – Audit Committee

Invocation – Vice President Julie Smith

Pledges to American and Texas Flags – Immediate Past President Stacey Kemp

Deliberate and Take Action on the Following:

### Approval of Minutes

1. Executive Board of Directors Meeting Minutes – September 1, 2022

***MOVED by Julie Smith, SECONDED by Patti Henry: MOTION PASSED***

***Minutes for the Board of Directors for September 1, 2022, and September 12, 2022, will be presented to the Board of Directors.***

### Treasurer's Report and Update

2. ***MOVED by Velva Price*** that the treasurer's report be postponed until a new treasurer has been appointed (due to the resignation of Velva Price as CDCAT Treasurer). ***SECONDED by Julie Smith. MOTION PASSED***

### **New Business:**

3. ACTION ITEM: Consider adding to the agenda, accepting the resignation of Velva Price as treasurer and the appointment of a new treasurer. It was ***MOVED by Julie Smith*** to accept the resignation of Velva Price as treasurer. ***SECONDED by Stacey Kemp. MOTION PASSED***  
It was ***MOVED by Julie Smith*** to add to the Executive Board agenda to consider filling the vacancy of treasurer for the unexpired term to the Board of Directors. ***SECONDED by Patti Henry. MOTION PASSED***

It was ***MOVED by Julie Smith*** that the Executive Board recommend to the Board of Directors that John Warren be appointed to fill the unexpired term of treasurer. ***SECONDED by Stacey Kemp. MOTION PASSED***

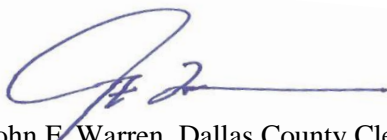
It was ***MOVED by Julie Smith*** that the Executive Board recommend to the Board of Directors, the appointment of a secretary. ***SECONDED by Stacey Kemp. MOTION PASSED***

### **Action & Discussion Items**

1. *Agenda Item 9. Audit Committee Report:* Laura Hinojosa informed Board that information was not provided until the evening of October 24, 2022. Due to insufficient time, committee was not able to provide a report, but submitted an amended report the morning of the 25<sup>th</sup> stating that a full report will be provided at the next board meeting, after receipt of the treasurer's report. ***NO ACTION TAKEN***
2. ACTION ITEM (7): Consider approval of adding past presidents to the automatic reservation list of the room block of all association conferences. ***MOVED by Julie Smith*** that a recommendation to the Board of Directors approve adding past presidents to the automatic reservation list of the room block of all association conferences. ***SECONDED by John Warren: MOTION PASSED***
3. ACTION ITEM (8): Consider holding the winter board of directors meeting virtually in January with a date to be determined based on a doodle survey the President will distribute. ***MOVED by Julie Smith*** to hold the winter Board of Directors meeting virtually in January with a date to be determined, Patti will send out a survey. ***SECONDED by Stacey Kemp: MOTION PASSED***
4. Adjourn

***MOVED by Julie Smith, SECONDED by Stacey Kemp. MOTION PASSED***

Adjourned at 1:53 PM



John F. Warren, Dallas County Clerk  
Secretary, County and District Clerks Association of Texas