

HISTORICAL COMMITTEE REPORT
FOR THE
COUNTY AND DISTRICT CLERKS'
ASSOCIATION

July, 2020 - June, 2021

Compiled by: Beth Rothermel
Washington County Clerk
100 E. Main, Suite 102
Brenham, Texas 77833

Alison Haley
Midland County Clerk
500 N. Loraine, 4th Floor
Midland, Texas

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CDCAT Presidents Welcome



Welcome to the County and District Clerks' Association of Texas official website.

As we journey into the 2020-2021 year. We should reflect on the events of the past year with an appreciation for our ability to overcome the many new obstacles, challenges, and changes in our offices. We have navigated new waters and learned new ways of performing our tasks while adjusting to a new norm.

Our theme for this year is "Preserving the Past, Embracing the Future." My vision for accomplishing this is to identify what we have learned from our past while clarifying positive goals and changes for the future. While each of us has different ideas for our offices, we all have the same goals for preserving the history of our counties and utilizing new ideas and technology for the future. AS we embrace new technologies that allow us to collaborate with each other in making good decisions for our offices, let us also use and share our past experiences to meet these challenges.

As the new board identifies and works towards our new goals, I invite you to share your ideas and thoughts along the way. CDCAT is the perfect resource for seasoned, as well as new clerks, and my hope is that you will personally discover how CDCAT benefits you and your office.

I am excited about the direction in which we are headed, and I look forward to working with each of you.

Let's step boldly into our new year!

Stacey Kemp
CDCAT President 2020-2021
Collins County Clerk

2020-2021 CDCAT Executive Board

President



Stacey Kemp
County Clerk – Collin County

Vice President



Lisa Johnson
Combination Clerk- Hemphill County

Treasurer



Patti Henry
District Clerk – Chambers County

Secretary



Julie Smith
County Clerk – Potter County

Past President



Laura Hinojosa
District Clerk – Hidalgo County

Parliamentary



Karen Winter
County Clerk – Archer County

Past Boards

2019 - 2020

President: Laura Hinojosa - Hidalgo County, District Clerk
Vice President: Stacey Kemp - Collin County, County Clerk
Treasurer: Lisa Johnson - Hemphill County, Combination Clerk
Past President: Jennifer Lindenzweig - Hunt County, County Clerk
Secretary: Patti Henry - Chambers County, District Clerk

2018 - 2019

President: Jennifer Lindenzweig - Hunt County, County Clerk
Vice President: Laura Hinojosa - Hidalgo County, District Clerk
Treasurer: Stacey Kemp - Collin County, County Clerk
Secretary: Lisa Johnson - Hemphill County, Combination Clerk
Past President: Tammy Kneuper - Bandera County, District Clerk

2017 - 2018

Past President: Celeste Bichsel - Carson County, Combination Clerk
President: Tammy Kneuper - Bandera County, District Clerk
Vice President: Jennifer Lindenzweig - Hunt County, County Clerk
Treasurer: Laura Hinojosa - Hidalgo County, District Clerk
Secretary: Stacey Kemp - Collin County, County Clerk

2016 - 2017

Past President: Heather H. Hawthorne - Chambers County, County Clerk
President: Celeste Bichsel - Carson County, Combination Clerk
Vice President: Tammy Kneuper - Bandera County, District Clerk
Treasurer: Jennifer Lindenzweig - Hunt County, County Clerk
Secretary: Laura Hinojosa - Hidalgo County, District Clerk

2015 - 2016

President: Heather H. Hawthorne - Chambers County, County Clerk
Vice President: Celeste Bichsel - Carson County, Combination Clerk
Treasurer: Tammy Kneuper - Bandera County, District Clerk
Secretary: Jennifer Lindenzweig - Hunt County, County Clerk
Past President: Diane Hoefling - Moore County, District Clerk

2014 - 2015

Past Boards

President: Diane Hoefling - Moore County, District Clerk
Vice President: Heather H. Hawthorne - Chambers County, County Clerk
Treasurer: Celeste Bichsel - Carson County, Combination Clerk
Secretary: Tammy Kneuper - Bandera County, District Clerk
Past President: Teresa Kiel - Guadalupe County, County Clerk

2013 - 2014

President: Teresa Kiel - Guadalupe County, County Clerk
Vice President: Diane Hoefling - Moore County, District Clerk
Treasurer: Heather H. Hawthorne - Chambers County, County Clerk
Secretary: Celeste Bichsel - Carson County, Combination Clerk
Past President: Sheri Woodfin - Tom Green County, District Clerk

2012 - 2013

President: Sheri Woodfin - Tom Green County, District Clerk
Vice President: Teresa Kiel - Guadalupe County, County Clerk
Treasurer: Diane Hoefling - Moore County, District Clerk
Secretary: Heather H. Hawthorne - Chambers County, County Clerk
Past President: Bena Hester - Briscoe County, Combination Clerk

2011 - 2012

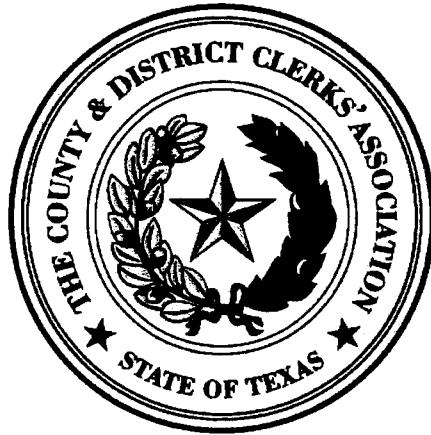
President: Bena Hester - Briscoe County, Combination Clerk
Vice President: Sheri Woodfin - Tom Green County, District Clerk
Treasurer: Teresa Kiel - Guadalupe County, County Clerk
Secretary: Diane Hoefling - Moore County, District Clerk
Past President: Joyce Hudman - Brazoria County, County Clerk

2010 - 2011

President: Joyce Hudman - Brazoria County, County Clerk
Vice President: Bena Hester - Briscoe County, Combination Clerk
Treasurer: Sheri Woodfin - Tom Green County, District Clerk
Secretary: Teresa Kiel - Guadalupe County, County Clerk
Past President: Cathy Stuart - Victoria County, District Clerk

2009 - 2010

President: Cathy Stuart - Victoria County, District Clerk
Vice President: Joyce Hudman - Brazoria County, County Clerk
Treasurer: Bena Hester - Briscoe County, Combination Clerk
Secretary: Sheri Woodfin - Tom Green County, District Clerk
Past President: Karen McQueen - Brazos County, County Clerk



SAVE THE DATES

2020 CDCAT Virtual Business Meeting,
Installation of Officers & Clerk of the Year

Announcement

August 19, 2020

9 a.m. - 12 p.m.

Clerk of the Year, Conference City Selection and
Secretary Candidate Video Streaming

August 10 - 14, 2020

Voting for Clerk of the Year, Conference City
and Secretary

August 12 - 14, 2020

8 a.m. - 5 p.m.

Board of Directors and Directors in charge

Region 1: Melissa Mead Hartley County Combination Clerk
Brenda Mc Kanna Moore County County Clerk

Region 2: Kim Carter Terry County County Clerk
Paige Lindsey Terry County District Clerk

Region 3: Tammy Robinson Taylor County District Clerk
Berta Rios-Martinez Brewster County County Clerk

Region 4: Velva Price Travis County District Clerk
Rachel Chavez-Duran Sutton County Combination Clerk

Region 5: Cathy Jentho Eastland County County Clerk
Sharena Gilliland Parker County District Clerk

Region 6: Laura Hughes Kaufman County County Clerk
Terri Willard Rusk County District Clerk

Region 7: Shelana Hock Polk County County Clerk
Lisa Teinert Lee County District Clerk

Region 8: JC Perez, III Jim Wells County County Clerk
Anne Lorentzen Nueces County District Clerk

**RESOLUTION OF THE COUNTY AND DISTRICT CLERKS' ASSOCIATION OF
TEXAS BOARD OF DIRECTORS**

WHEREAS, the COVID-19 Coronavirus Pandemic has caused unprecedented hardship throughout our nation and dealt a staggering blow to the health and well-being of our nation and our economy; and

WHEREAS, national, state and local emergency orders and disaster declarations issued to address threats posed by the COVID-19 virus have required school and business closures, mandated sheltering in place, restricted the size of social gatherings, limited travel and resulted in a reduction in governmental services and staffing levels; and

WHEREAS, this national state of emergency compelled the CDCAT Board of Directors to cancel the 2020 Annual Summer Conference in Waco; and

WHEREAS, the cancellation of the conference and the shortfall in county travel budgets may inhibit the ability of a number of county, district and combination clerks to obtain their statutorily mandated education credit hours in 2020;

NOW THEREFORE, BE IT RESOLVED BY THE CDCAT BOARD OF DIRECTORS under its authority to suspend certain bylaws during a national emergency that membership dues will not be collected for the remainder of calendar year 2020;


BE IT FURTHER RESOLVED that the 2020 Fall Conference will be expanded to offer additional hours of instruction to facilitate the clerks' ability to acquire continuing education credit hours;


BE IT FURTHER RESOLVED that the Board of Directors may call a special virtual meeting and or special election of the members to be held no later than September 16, 2020 if circumstances warrant:

1. To elect Directors and Officers
2. To vote on Conference City
3. To elect the Clerks of the Year
4. To amend the Bylaws to provide for greater flexibility for the Association to accomplish its purposes and to conduct other business;

BE IT FURTHER RESOLVED that the Board of Directors will endeavor to create additional opportunities for the members to successfully complete the twenty hours of instruction as required by Texas Government Code Section 51.605 through remote learning.

Signed this 18 day of May of 2020.


Laura Hinojosa
President on Behalf of the
County and District
Clerks' Association of Texas


Patti Henry
Secretary County and District
Clerks' Association of Texas

Beth Rothermel

From: Laura Hinojosa - Hidalgo County (Texas Association of Counties)
<laura.hinojosa@members.county.org>
Sent: Thursday, August 13, 2020 11:55 AM
To: Beth Rothermel
Cc: Clerks-Community
Subject: [TAC-Clerks] CDCAT VOTING & REGISTRATION UPDATE: DAY 2 11:30AM

Reply

Dear Clerk Family,

Please do not forget to vote for your 2020 CDCAT NOMINEES for Clerk of the Year, Secretary and 2022 Conference City! You will be able to vote through tomorrow, Friday the 14th, at 5pm.

Visit www.cdcatexas.com and navigate to the RESOURCES tab then scroll down to NOMINEES for some great videos of our incredible nominees in each category!

As of 11:30am we have had 184 votes cast. Please remind your colleagues to vote if they have not already.

We have 97 of our 444 Clerks registered for our VIRTUAL BUSINESS MEETING to be held August 19th from 9am - 12pm. Have you registered?

Please visit: www.county.org and click on the CALENDAR OF EVENTS area in the upper right hand corner of the page. Scroll down to the County and District Clerks' Association of Texas Virtual Business Meeting and click on the word Register. This event is FREE and you will earn three (3) hours of continuing education credit.

Please do not hesitate to contact me if I can answer any questions for you,
Laura



Laura Hinojosa - Hidalgo County

Hidalgo County
District Clerk

Join conversation

Reply to chat privately with Laura or **Reply all** to discuss with everyone

You received this message because you are a member of [Clerks Community](#) (part of Texas Association of Counties)

If you want to update what emails you receive, [visit your email preferences](#).

mob-#p9545960

//

Fall Conference

Beth Rothermel

From: Laura Hinojosa - Hidalgo County (Texas Association of Counties)
<laura.hinojosa@members.county.org>
Sent: Friday, July 31, 2020 10:36 AM
To: Beth Rothermel
Cc: Clerks-Community
Subject: [TAC-Clerks] 2020 FALL CONFERENCE - CANCELLED

Dear Clerk Family,

The CDCAT Board of Directors met yesterday and made the decision to put your health and safety at the forefront and cancel the 2020 Fall Conference scheduled to be held in College Station September 13th through the 17th.

TAC is already working with the hotel to cancel the room block and will be issuing a full refund of your registration monies. Please know the refund process may take a few weeks. There is no need to contact TAC directly or fill out any forms. If you made your reservation outside of the host hotel, please do not forget to cancel your reservation.

However, as always, your Board and Education Committee are committed to providing exceptional education so that you can obtain the statutorily required 20 hours of continuing education. You will have ample opportunities to obtain your education through virtual means before the end of the year.

We will be hosting a virtual business meeting with a true College Station experience August 19th from 9am to 12pm. You will receive three hours of continuing education credit for your attendance. As we always do, we will be voting for our Clerks of the Year and our Secretary. We will be voting on our proposed By-Law changes which I have attached if you have not had an opportunity to review them.

(These were originally posted on our TAC-Community on June 17, 2020).

If you would like to be part of our a capella Singing Clerks please contact me directly. I will have more details for you!

Please know more information on our virtual business meeting is forthcoming including your login.

Have a beautiful weekend and stay safe,

Laura

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Laura Hinojosa
Hidalgo County District Clerk
President County & District Clerks' Association of Texas
956-289-7801
laura.hinojosa@co.hidalgo.tx.us

Beth Rothermel

From: Laura Hinojosa - Hidalgo County (Texas Association of Counties)
<laura.hinojosa@members.county.org>
Sent: Thursday, August 6, 2020 10:54 AM
To: Beth Rothermel
Cc: Clerks-Community
Subject: [TAC-Clerks] Fwd: SAVE THE DATES - 2020 CDCAT Virtual Business Meeting

Good morning CDCAT Family,

This notice was posted on Friday, July 31, 2020 but I want to ensure everyone sees this and marks their calendars.

Please do not hesitate to contact me if you have any questions.

Blessings,

Laura

Please see attached:

Left to right:

Past President: Laura Hinojosa, Hidalgo County District Clerk

Secretary: Julie Smith, Potter County Clerk

Treasurer: Patty Henry, Chambers County District Clerk

Vice President: Lisa Johnson, Hemphill County & District Clerk

President: Stacey Kemp, Collin County Clerk



Beth Rothermel

From: Jennifer Lindenzweig <jlindenzweig@huntcounty.net>
Sent: Thursday, May 28, 2020 4:32 PM
To: Anthony Monico; Arturo Guajardo Jr.; Beth Rothermel; Bohannon, Lori; Brenda McKanna; Clarissa Webster; Judy Crawford; karren.winter@co.archer.tx.us; Linda Holman; Melissa Mead
Subject: Theme for 2020-2021

The theme that Stacey Kemp has decided on is:

PRESERVING OUR PAST, PROTECTING OUR FUTURE

Jennifer Lindenzweig
County Clerk, Hunt County
PO Box 1316
Greenville Texas 75403
903-408-4130
903-408-4287 fax
jlindenzweig@huntcounty.net



HUNT COUNTY
• TEXAS •

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COUNTY & DISTRICT CLERKS ASSOCIATION OF TEXAS

Region II Meeting

November 30, 2020

Held by a video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The video meeting was hosted through TAC-Webex.

Minutes from Business meeting

Kim Carter, Terry County Clerk – Director-In-Charge

Paige Lindsey, Terry County District Clerk – Director

Business Meeting was called to order at 1:30 p.m. by the Director-In-Charge Kim Carter, Terry County Clerk. Kim Carter, Terry County Clerk, called roll. Present on Zoom: 37 Clerks, 29 voting members, 2 Executive Board Members (Laura Hinojosa, Stacey Kemp).

OLD BUSINESS

Jennifer Palermo, Hockley County Clerk, presented the minutes from the Region II Meeting held November 30, 2020 by Webex.

Motion by Lindsey Aldrich, Motley County Combination Clerk

Second by Barbara Sucsy, Lubbock County District Clerk

VOTE UNANIMOUS

Treasurer's Report

Kelly Pinion, Region II Treasurer, Lubbock County Clerk, presented the financial report

Balance as of 11-30-2020 this date is \$12,282.61

(See also Attached Financial Spreadsheet)

Motion: by Barbara Sucsy, Lubbock County District Clerk

Second: by Karren Winter, Archer County Clerk

VOTE UNANIMOUS

Motion by Barbara Sucsy, Lubbock County District Clerk and Second by Terri Berry, Gaines County Clerk to approve payment of postage and envelopes to mail name badges to all County and District Clerks. Badges will be mailed together to either District Clerk or County Clerk.

VOTE UNANIMOUS

NEW BUSINESS

Kim Carter, Terry County Clerk presented that Jennifer Palermo, Hockley County Clerk, would hold the Spring Region II Meeting in Hockley County. Date to be announced in early 2021.

Kim Carter, Terry County Clerk announced Clerks who have retired and will be retiring at the end of 2020.

Sandra Laws, Lynn County District Clerk retired September 30, 2020

Susan Tipton, Lynn County Clerk will retire December 31, 2020

Kim Carter, Terry County Clerk asked if any known clerks passed in 2020.

Kim Carter, Terry County Clerk gave information on upcoming conferences.

- A. Preparing To take Office Workshop (TAC Website)
- B. Vital Statistics – December 8-10, 2020 (Virtual)
- C. Winter Conference – February 1 – 4, 2021 Denton
- D. Probate Academy – may 12-14, 2021 Corpus Christi
- E. Annual Conference – June 6-10, 2021 Amarillo
- F. Election Law Seminar – August 2-4, 2021 Austin
- G. TAC Legislative Conference – September 1-3, 2021 Austin
- H. Fall Conference – September 8-10, 2021 Round Rock

Kim Carter, Terry County Clerk asked if anyone would host the Fall Meeting. Usually the Fall Meeting is held at Graham, Texas Wildcatter Ranch. Karren Winter, Archer County Clerk, offered to speak with Wildcatter Ranch about specific Region II Meeting being held there in the Fall. Will discuss dates during the Spring Meeting.

There being no further business to conduct Motion by Karren Winter, Archer County Clerk, and second by Patti Flores, Wichita Falls, District Clerk to adjourn. Meeting adjourned at 4:42 p.m.

REGION II SPRING MEETING

County & District Clerks' Association of Texas
South Plains College
Levelland, TX

Registration Fee (Includes breakfast & lunch)

April 30, 2021

- 8:00 – 8:30 Registration/Breakfast Sponsored by *Local Government Solutions*
- 8:30 – 8:45 Prayer/Pledges/Welcome (**Login to Webex at 8:30**)
Hon. Sharla Baldridge, Hockley County Judge
Levelland History (***Introduction Jennifer Palermo***)
- 8:45 – 9:00 Stacey Kemp, Collin County Clerk, CDCAT President
(***Introduction Paige Lindsey***)
- 9:00 – 9:15 Introduction of Vendors – **Jennifer Palermo**
- 9:15 – 10:15 TCDRS – Eric Hanke - Texas County District Retirement System
***Via Go To Webinar Live**
(***Introduction Kim Carter***)
- 10:15 – 10:30 Break – Sponsored by *Tyler Technology*
- 10:30 – 11:00 **Required Reporting – (Introduction Paige Lindsey)**
Hon. Lori Bohannon, County Clerk Wichita County
Hon. Sandra Roblez, District Clerk Yoakum County
- 11:00 – 12:00 Legislative Updates - Nanette Forbes
(***Introduction Paige Lindsey***)
Legislative Consultant, County & District Clerks' Association
***Via Go To Webinar Live**
- 12:00 – 1:00 Prayer (Paige)/Lunch – Sponsored by *Kofile and IDocket*
- 1:00 – 2:30 **Split Afternoon Sessions**
Probate & Guardianship – County Clerks
(***Introduction Kim Carter***)
Hon. Curtis Parrish, Lubbock County Judge
- Family Law** – District Clerk (***Introduction Paige Lindsey***)
Phillip Ricker, Attorney at Law
- 2:30 – 2:45 Break – Sponsored by *Data Preservation Solutions*
- 2:45 – 3:30 Roundtable Discussions
County Clerks – Hon. Karren Winter, Archer County Clerk
(***Introduction Kim Carter***)
District Clerks – Hon. Paige Lindsey, Terry County District Clerk &
Hon. Sandra Roblez, Yoakum County District Clerk
- 3:30 – 4:00 Business Meeting
- 4:00 Adjourn

***Please remember to bring items for Bill's Backpacks

***Also remember to wear nametags

***Masks must be worn on campus (during our meeting Mr. Villarreal said in the room was up to us whether we wear masks)

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Region II Business Meeting
South Plains College, Levelland Texas

April 30, 2021

A. CALL TO ORDER

B. OLD BUSINESS

1. Jennifer Palermo, Hockley County Clerk, minutes from October 23, 2020
2. Kelly Pinon, Lubbock County Clerk, Treasurer Report
3. Magnetic Name Badges – (lost or not received)

C. NEW BUSINESS

1. Grant Monies for Conferences
2. Retired Clerks
3. Clerks in Memoriam
4. Vote on sending money for the summer conference to help with Early Bird Prizes and Clerk Scholarship Fund.
*Previously we have sent \$250 for Early Bird Prizes, \$1000 for Clerk Scholarship Fund
5. Region II Clerk of the Year Nominees
6. Conferences for 2021
May 12-14, 2021 – Probate School, Corpus Christi
June 6-10, 2021 – Summer Conference, Amarillo
June 21-24, 2021 – Vital Statistics Region Meetings
August 2-4, 2021 - Election School, Austin
September 1-3, 2021 – TAC Legislative Conference, Austin
September 8-10, 2021 – Fall Conference, Round Rock
December (TBA) - Vital Statistics Annual Meeting (possibly virtual)
January 24-27, 2022 – Winter Conference, Denton
District Clerk Alliance - TBA
Guardianship Symposium - TBA
7. Host Region II Clerk Host - Wildcatter Ranch (September or October)

Spring 2022 – Location

8. ADJOURN

***Jennifer you may want to thank the Chamber, South Plains College and others you have worked with that did stuff for our meeting.**

***Might want to give some information on the Bill's Backpacks and mention donations.**

Vendors Information

LGS – (Contact person -Sherry Dickens)

(SPONSORED BREAKFAST)

sdickens@us-lgs.com

Data Preservation Solutions – Roger Tinnin, Lance Gonzales

(SPONSORED OUR AFTERNOON BREAK)

(Contact Person - Melissa Kulesz) 214-682-1871

melissak@datapreservationllc.com

iDocket –(Contact Person -Martina Erives)– 1-800-436-2538 ext 2

martina@idocket.com

(IDOCKET AND KOFIL SPONSORED LUNCH)

Kofile – Jack Morris

Tyler Technology – Jon Phillips 806-535-3435

(SPONSORED MORNING BREAK)

jon.phillips@tylertech.com

U.S. Imaging – Kim Legate - 615-630-3604

(DONATED TO BILL'S BACKPACKS)

klegate@us-imaging.com

NetData – D'Ann

(SPONSOR THURSDAY NIGHT EVENT)

SPEAKERS

Stacey Kemp

Welcome from CDCAT President @8:45

TCDRS-

Eric Hanke-Texas County District Clerk Retirement System

**Via Go To Webinar Live*

Required Reporting -

Hon. Lori Bohannon, County Clerk Wichita County

Hon. Sandra Roblez, District Clerk Yoakum County

Legislative Updates -

Nanette Forbes

Legislative Consultant, County & District Clerks' Association

**Via Go To Webinar Live*

County and District Clerks Split-

Probate & Guardianship-

Hon. Curtis Parrish, Lubbock County Judge

Family Law-

Phillip Ricker, Attorney At Law

Roundtable Discussions-

Hon. Paige Lindsey, Terry County District Clerk

& Hon. Sandra Roblez, Yoakum County District Clerk

Hon. Karren Winter, Archer County Clerk

REGION III SPRING MEETING

EVENT

Cocktail and Dinner Reception

DATE

April 29th, 2021

6:00 p.m.—9:00 p.m.

WHERE

Cains Cove

**3338 Jaycee Rd.
San Angelo, Texas 76904**



REGION III SPONSORS

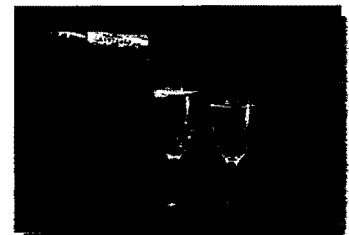
ICON Software

**Data Preservation
Solutions**

KoFile

CHAMPAGNE RECEPTION
Sponsored by Digital
Preservation Solutions

**Please enjoy some great
champagne and mingle
with your fellow clerks!**



DINNER

Sponsored by KoFile

**Dinner will be provided by
McGowans Restaurant.
Please enjoy a West Texas
brisket dinner!**

Smoked Brisket

Sausage

Chicken

Red Beans

Mac and Cheese

Potato Salad

DOOR PRIZES!

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REGION III SPRING MEETING

EVENT
Business Meeting

DATE
April 30th, 2021
8:30 a.m.—3:00 p.m.

WHERE
Suggs Commuinty Room
33 W. Beauregard
Penthouse
San Angelo, Texas 76903



REGION III SPONSORS

Icon Software

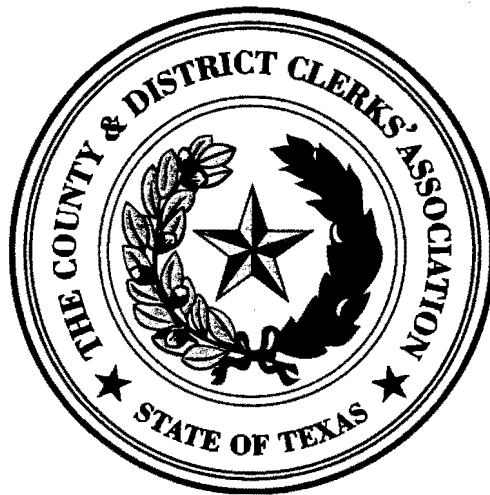
**Data Preservation
Services**

KoFile

BREAKFAST
Menu To Be Announced

LUNCH
Sponsored by ICON Software
**Please enjoy a unique West
Texas lunch experience pro-
vided by Senor Changs Res-
turaunt.**

Including:
Chicken
Vegetables
Rice
Eggrolls
Sweet and Unsweet Tea



CDCAT-Region 3 Virtual Fall Meeting

Friday, Dec. 11, 2020

1:30-4:30 p.m.

Webex Training

Agenda and Handouts

County and District Clerks' Association of Texas
Region III – Virtual Fall Meeting
December 11, 2020
1:30-4:30 P.M.

1:30 – 2 p.m.

Welcome and Introduction –

- a. Invocation –
- b. Pledges to the Flags –
- c. Singing Clerks, National Anthem

Region III Business Meeting

Director in Charge – Honorable Tammy Robinson, Taylor County
Director – Honorable Berta Rios-Martinez, Brewster County Clerk

2 – 3 p.m.

Education Program- Cybersecurity, Justin Stephenson, Midland County IT
Department

3 – 3:45 p.m.

Education Program- Records Preservation-Hon. Clarissa Webster, Ector
County District Clerk

3:45-4:30 p.m.

Education Program- CJIS Updates, Orlando Gallegos, CJIS Support

4:30 p.m.

Adjourn

CJIS Updates

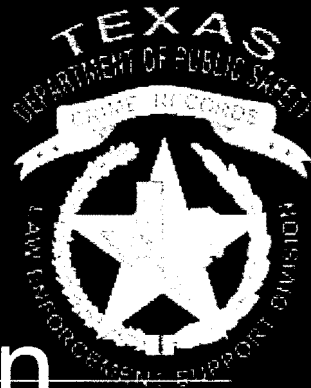
CDCAT-Region 3 Virtual Fall Meeting

Friday, Dec. 11, 2020

1:30-4:30 p.m.

Webex Training

Criminal Justice Information System



CJIS Field Support
Office – 512-424-2478
Fax – 512-424-7789
cjisjjis@dps.texas.gov

Items of Discussion

- Dispositions Past 30 Day Report
- CJIS Completeness Requirements
- Offense Codes
- Computerized Criminal History -
FAQs

COUNTY DISPOSITIONS EXCEEDING 30 DAYS

- ▣ DPS will, as a part of its monitoring process, notify the County Judge when a reporting agency does not comply with Texas Code of Criminal Procedure, Chapter 66.
- ▣ The State Auditor's Office found a decrease in court reporting within the 30 days as required by statute. CCP Ch. 66.252 (d)

An Audit Report on the Criminal Justice Information System at the Department of Public Safety and the Texas Department of Criminal Justice, State Auditor's Office Report No. 16-025

<http://www.sao.texas.gov/reports/report.aspx?reportnumber=16-025>

COUNTY DISPOSITIONS EXCEEDING 30 DAYS

- ▣ Art. 66.252 REPORTING. (d) Except as otherwise required by applicable state laws or regulations, information or data required by this chapter to be reported to the Texas Department of Criminal Justice or the Department of Public Safety shall be reported promptly but not later than the 30th day after the date on which the information or data is received by the agency responsible for reporting it except in the case of an arrest. An offender's arrest shall be reported to the Department of Public Safety not later than the seventh day after the date of the arrest.

Completeness Reports (Grant Funding)

The Texas Code of Criminal Procedure (CCP), Chapter 66 252, requires counties to report criminal history dispositions to the Texas Department of Public Safety (DPS). This information is used by law enforcement judges, and many public and private employers to check criminal histories.

Counties must have an average of 90% or above on both adult and juvenile disposition completeness and maintain timely reporting of all information as required by state law in order for any unit of government or non-profit agency within the county to be eligible for CJD funding.

Disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the CCH system.

Information obtained from pg 7

http://egrants.gov.texas.gov/filedirectory/CJD_Guide_to_Grants_v7.pdf

COMBINED COMPLETENESS PERCENTAGE

Texas Department of Public Safety

County Completeness Report

Back to Index

Report Parameters

County: Example County
 Begin Date: 01/01/06
 End Date: 12/31/06

Other formats available: CSV PDF Show: All

1 record returned

Run Date: 05/21/2009

County Name	Begin Date	End Date	Adult Offenses	Adult Prosecutions	Adult Courts	Adult Totals	Adult Percentage	Juvenile Offenses	Juvenile Prosecutions	Juvenile Courts	Juvenile Totals	Juvenile Percentage
Example	2006-01-01	2006-12-31	1109	63	577	730	63	113	23	95	119	105

The ORI used to determine number of charges for a county is the ORI listed in the prosecutor field of the arrest segment.

COMBINED COMPLETENESS PERCENTAGE

Texas Department of Public Safety
Law Enforcement - Service - Protection



Criminal Justice Information System

County Combined Completeness Percentage

TABLE 1

Print | Refresh | Archive

Report Parameters

County: POTTER
Number of Years (1 to 5): 5
Starting Year (YYYY): 2009

Other formats available: PDF

Run Date: 04/07/2014

County Name: C											Run Date: 04/01/2014	
County Name	Date Reported	Reported Year	Adits	Years Reported	Adits	Unaudited by Processor	Adits	Planned for Count	Adits	Total Reported	Adits	Completeness Percentage
POTTER	2014041	2009	1475	1362	4137		1475	1475	1475	1475	96%	
POTTER	2014042	2010	1326	1426	476		1326	1326	1326	1326	96%	
POTTER	2014043	2011	1285	1185	621		1285	1285	1285	1285	97%	
POTTER	2014044	2012	1176	1189	859		1176	1176	1176	1176	92%	
POTTER	2014045	2013	1419	1419	1737		1419	1419	1419	1419	96%	
POTTER		Total	5681	5681	22378		5681	5681	5681	5681	96%	

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Base

1 Included Item (Protected Mode: Off)

1/6 100%

Compliance Reports Used By:

- ▣ Agencies listed in report
- ▣ Legislative Budget Board
- ▣ Governor
- ▣ Lt Governor
- ▣ State Auditor
- ▣ House and Senate Criminal Justice Committees
- ▣ Media / Public information

Impacts of Low/High Percentages:

- Media / Public opinion/ Elected officials
- Low percentages indicate missing dispositions which could impact the offenders ability to secure housing, employment or services
- Missing dispositions could also allow offenders to secure employment or unauthorized licenses
- Grant approval

Examples of Dispositions that could be missing:

- Arresting agency decides not to file charges after offender arrested
- Prosecutor rejects / no-bills charges
- Prosecutor submission rejected by DPS
- Court dismisses / convicts offender
- Court submission rejected by DPS

Examples of Dispositions to Report to DPS

- Conviction / Deferred
- Order of Probation Revocation / Order to Adjudicate
- Probation Extension
- Probation Termination / Deferred Termination
- Absconded (FTA)

Examples of Dispositions not reported to DPS

- Motions
- Terms of Probation

**RESOURCES
AVAILABLE TO ASSIST
COUNTIES IN
BECOMING AND
STAYING COMPLIANT**

CJIS WEBSITE
<https://cch.dps.texas.gov>

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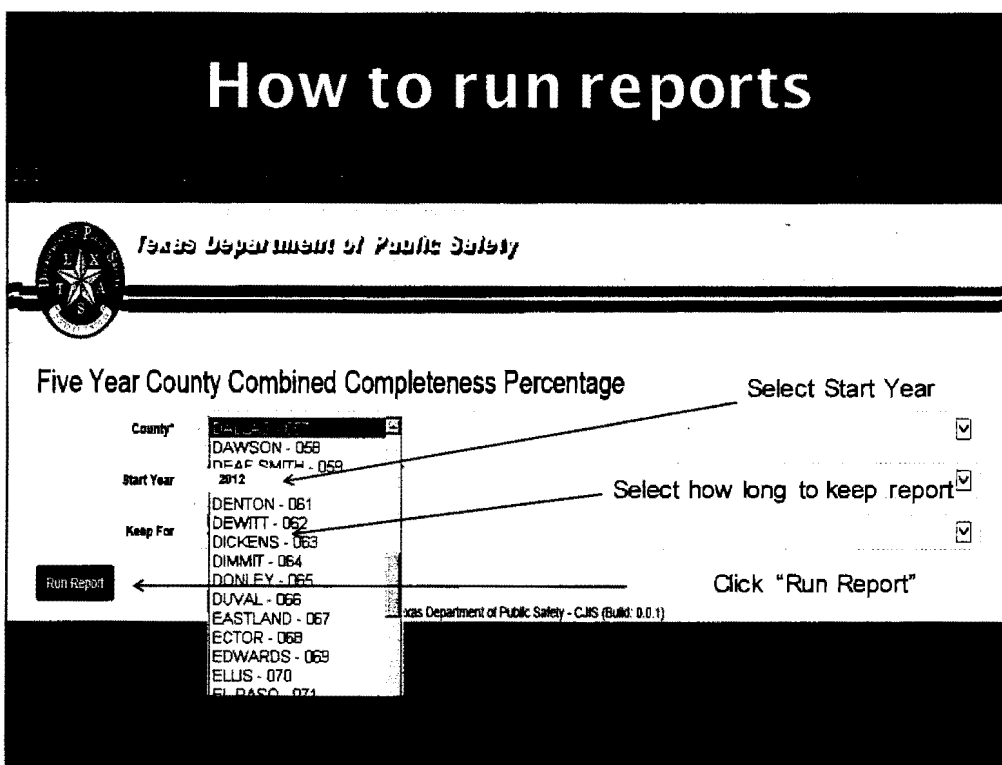
Reports

- ▣ Combined County Completeness Report
- ▣ Open Offense Report

Reports

[illegible]


How to run reports



Reports

[illegible]

How to run reports

 **Texas Department of Public Safety**

Open Offense Report

County: **DAWSON - 058**

Date Range: **01/01/2012** to **12/31/2012**


Keep For: **DICKENS - 063**

Run Report

Click "Run Report"

© 2012 Texas Department of Public Safety - CJIS (Build: 001)

Inbox

 **Texas Department of Public Safety**

Inbox All Reports

View Read Unread All | Current Archived All

County ER3/ER4 Submissions
NICS Zero Activity Transaction Report
Offense Code Linking
Lien/Prior Summary
Court Transaction Monthly Pass/Fail Report
County Combined Completeness
Percentage
EDR Return File History
Prosecution Transaction Error Report
County Completeness Report
Court Transaction Error Report
Full County Open and Closed Offense Report
NICS County Compliance
Statewide Combined Completeness
Percentage
Prosecution Transaction Monthly Pass/Fail Report
County Dispositions over 30 Days Old - Detail
Adhoc
Open Offense Report
CJIS EDR Statistics
EDR Upload History
Open Offense Report Template

Name	Date	Description	View	Format	Archive
Court Transaction Error Report	Mar 2, 2018	County: TRAVIS Begin Date: 2018-02-01 End Date: 2018-03-01	view	CSV	archive
Court Transaction Error Report	Mar 2, 2018	County: TRAVIS Begin Date: 2018-01-01 End Date: 2018-01-31	view	CSV	archive
County Dispositions over 30 Days Old - Detail	Mar 1, 2018		view	CSV	archive
County Dispositions over 30 Days Old - Detail	Feb 1, 2018		view	CSV	archive
County Dispositions over 30 Days Old - Detail	Jan 1, 2018		view	CSV	archive
County Dispositions over 30 Days Old - Detail	Dec 1, 2017		view	CSV	archive
County Dispositions over 30 Days Old - Detail	Nov 1, 2017		view	CSV	archive

You can view a report
You can save a report in
PDF and/or CSV format
when available.

[View All Reports Page](#)
[Archive All Reports](#)

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Tips to stay in compliance

- ▣ Frequently run Open Offense reports.
- ▣ Run updated Compliance reports as cases are disposed.
- ▣ Close out any open offenses.
- ▣ Report Absconded cases.
- ▣ Meet with CJIS personnel.

Offense Codes

- ▣ Current Version 16
- ▣ Offense Codes can be downloaded from our CJIS Resource Website (Contact your CJIS Auditor for a link)
- ▣ Offense Codes are available in Word and Excel format
- ▣ Offense Codes are created by the DPS CJIS Supervisor at the end of the Legislative Sessions every 2 years and updated throughout the year as needed.



Offense Codes

- ▣ If the offense you are looking for does not appear to be in the offense code book – call your field auditor with the Statute/ Citation for assistance
- ▣ When new codes are created and added to DPS Systems, the CJIS Supervisor will send an email to the CJISJIS Listserv

General Offense Character (GOC)

- ▣ Penal Code Chapter 15 – Preparatory Offenses
- ▣ When an offense is Criminal Attempt (A), Criminal Conspiracy (C), Criminal Solicitation (S) or Criminal Solicitation of a Minor (M), report using the appropriate GOC Code, the 8 digit offense code of the underlying offense and the Level and Degree will be reduced by one.

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General Offense Character (GOC)

- ▣ Example:
 - ▣ Arrested for Criminal Attempted Burglary of a Building
 - ▣ GOC will be "A"
 - ▣ Underlying Offense Code will be 22990002 – Burglary of Building
 - ▣ The level/degree will drop from State Jail Felony to Misdemeanor A

Computerized Criminal History (CCH) – FAQ's

- ▣ How do charges get on CCH?
 - ▣ Arrests (fingerprints) are submitted by Law Enforcement or Prosecutor Adds
- ▣ Information obtained from the CCH can not be given to the public by a criminal justice agency
- ▣ Can the public receive a copy of the CCH?
 - ▣ YES, through the DPS public website which only displays Convictions and Deferrals

Juveniles

- ▣ Juvenile Sealing Worklist
 - DPS certifies to Juvenile Probation when a juvenile case appears to be eligible for sealing.
 - Probation discharge must be reported to ensure we notify Juvenile Probation when a Juvenile appears to be eligible for sealing.

Electronic Disposition Reporting(EDR)

Cassandra Richey

Cassandra.Richey@dps.texas.gov

512-424-2479

CJIS Site Assistance

<https://cch.dps.texas.gov>

James McElroy

james.mcelroy@dps.texas.gov

512-424-2500



Name Base Dispositions

- ▣ Useful for Prosecutor and Court Agencies
- ▣ Used to:
 - Verify disposition was submitted when arrest is not in CCH
 - Verify correct disposition information was submitted
 - Make modifications to disposition information to match Arrest in CCH

Unsupported Dispositions

2016	
MURDER	165
SEX ASSAULT	779
ROBBERY	1050
ASSAULT	5403
BURGLARY	1265
2017	
MURDER	134
SEX ASSAULT	656
ROBBERY	945
ASSAULT	5693
BURGLARY	1343

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CJIS LISTSERVE

- ▣ Send an email to `LISTSERV@LISTSERV.DPS.TEXAS.GOV`. Make sure that:
 - The subject line is left blank.
 - The message body is completely clear/blank.
 - Type: `SUBSCRIBE CJISJJIS FirstName LastName`, in the message body.
- ▣ Once you have completed that, you will receive an email stating that "You are now subscribed to the CJISJJIS list."
- ▣ We will be sending all Offense Code, Livescan and CJIS Site system updates to this listserv.

Questions?

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Region IV

Beth Rothermel

From: Velva Price - Travis County (Texas Association of Counties)
<velva.price@members.county.org>
Sent: Thursday, April 8, 2021 2:28 PM
To: Beth Rothermel
Cc: Clerks-Community
Subject: [TAC-Clerks] REGION IV SPRING CONFERENCE - FRIDAY, APRIL 9, 2021 [9am - Noon]

Region IV Spring Conference has been approved for 3 hours. If you would like to attend, below is the link: [AGENDA AT BOTTOM OF EMAIL]

The information for the Region IV Conference is highlighted in yellow:

The information to join the Region 4 Spring Meeting is below.

Materials from the meeting will be in LiveBinder:

<https://www.livebinders.com/b/2786450>

Access code for that is: CDCAT.

Topic: CDCAT-Region 4 Spring Meeting -April 9

Host: Luz Hinojosa

Date: Friday, April 9, 2021

Time: 9:00 am, Central Daylight Time (Chicago, GMT-05:00)

Session number: 133 545 5505

Session password: CDCAT

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1. Go to <https://tacmeeting.webex.com/tacmeeting/k2/j.php?MTID=t62d4ecb6439ca2158883cc38d26c0f07>

2. Enter your name and email address.

3. Enter the session password: CDCAT

4. Click "Join Now".

5. Follow the instructions that appear on your screen.

To view in other time zones or languages, please click the link

<https://tacmeeting.webex.com/tacmeeting/k2/j.php?MTID=t9ac7832733d02c5533fb70c6d578d6e0>

Note: Course materials are available for this session and can be downloaded prior to the session.

To join the session by phone only

To receive a call back, provide your phone number when you join the training session, or call the number below and enter the access code.

US Toll:+1-415-655-0001

United States Toll Free:1-844-621-3956

Having trouble dialing in? Try these backup numbers:

United States Toll Free: 1-844-621-3956

US Toll: +1-415-655-0001

Global call-in numbers:

<https://tacmeeting.webex.com/tacmeeting/globalcallin.php?MTID=t4fe435ed3642e2f7b00b7fa045b50634>

Show toll-free dialing restrictions: https://www.webex.com/pdf/tollfree_restrictions.pdf

Access code: 133 545 5505

For assistance

You can contact Luz Hinojosa at:

luzh@county.org

Can't join the training session?

<https://collaborationhelp.cisco.com/article/qg8vzfb>

To add this session to your calendar program (for example Microsoft Outlook), click this link:

<https://tacmeeting.webex.com/tacmeeting/k2/j.php?MTID=1f71a518f33f4006201f20c3925b0d0b5>

<https://www.webex.com>

AGENDA:

9 – 9:30 – Business Meeting:

Prayer – Rev. Joseph C. Parker, Jr.

Pledge of Allegiance –

Clerks of the Year Nominations and Vote

Conference City Discussion

Fall Region IV Meeting

Questions about Summer Conference in Amarillo, TX

Minutes/Treasurer Report

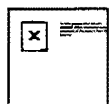
Vendors: Idocket and DPS

9:30 – 10 am – Former Clerk Perspective as County Judge/Commissioner – Bella Rubio, Real County Judge, formerly Real County Combination Clerk

10 – 10:30 – Criminal Pleas during COVID – Lisa David, District Clerk of Williamson County and Loretta Cammack of Nagadoches County – Panelists Velva Price - Interviewer

10:30 – 11:15 – In-Person Jury Trials during COVID
– Marilyn Burgess, Harris County District Clerk

11:15 – noon – Virtual Jury Trials
– Hon. Karin Crump, Travis County District Judge
and Elizabeth Medina, Court Clerk Sr., Travis County District Clerk's Office.



Velva Price - Travis County

Travis County
District Clerk

Join conversation

Reply to chat privately with Velva or **Reply all** to discuss with everyone

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45



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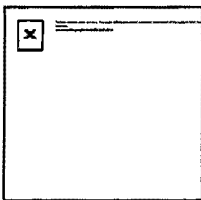
46

Region V

Beth Rothermel

From: Laura Hinojosa - Hidalgo County (Texas Association of Counties)
<laura.hinojosa@members.county.org>
Sent: Tuesday, October 27, 2020 4:45 PM
To: Beth Rothermel
Cc: Clerks-Community
Subject: [TAC-Clerks] Fwd: FW: (Forward to attendees) Training session changed: CDCAT-Region 5 Virtual Fall...

PLEASE FIND THE LINK TO THE REGION V FALL MEETING BELOW SET FOR TOMORROW FROM 9:30AM to 1PM.



Luz Hinojosa, MPAFF, PMP, PCOE

Education Project Manager

Education and Events Services

luzh@county.org | www.county.org

Phone: (512) 478-8753

TAC Helpline (888) 275-8224

1210 San Antonio Street | Austin, TX 78701 | (512) 478-8753

The mission of the Texas Association of Counties is to unite counties to achieve better solutions.

Visit County magazine.

TAC Way Fundamental #1. ACT WITH INTEGRITY. Demonstrate doing the right thing in all your actions and all your decisions, especially when no one is looking. Acknowledge and own your mistakes, clean them up and make appropriate corrections. Integrity is not a part-time job.

From: messenger@webex.com <messenger@webex.com>

Sent: Monday, October 26, 2020 3:29 PM

To: Luz Hinojosa <LuzH@county.org>

Subject: (Forward to attendees) Training session changed: CDCAT-Region 5 Virtual Fall Meeting

**** You can forward this email invitation to attendees ****

Hello ,

Luz Hinojosa changed the following training session:

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Topic: CDCAT-Region 5 Virtual Fall Meeting
Host: Luz Hinojosa
Date: Wednesday, October 28, 2020
Time: 9:30 am, Central Daylight Time (Chicago, GMT-05:00)
Session number: 133 264 8248
Session password: CDCAT

To join the training session

1. Go to <https://tacmeeting.webex.com/tacmeeting/k2/j.php?MTID=t9b03f0a403e5a4c0d0bffd30f7e8befe>
2. Enter your name and email address (or registration ID).
3. Enter the session password: CDCAT
4. Click "Join Now".
5. Follow the instructions that appear on your screen.

To view in other time zones or languages, please click the link

<https://tacmeeting.webex.com/tacmeeting/k2/j.php?MTID=tc111e7410d2da69dda9cf42da291ecc8>

Note: Course materials are available for this session and can be downloaded prior to the session.

To join the session by phone only

To receive a call back, provide your phone number when you join the training session, or call the number below and enter the access code.

US Toll:+1-415-655-0001

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Global call-in numbers:

<https://tacmeeting.webex.com/tacmeeting/globalcallin.php?MTID=t7ab0d035ae57080631f5cae45352a00f>

Show toll-free dialing restrictions: https://www.webex.com/pdf/tollfree_restrictions.pdf

Access code: 133 264 8248

For assistance

You can contact Luz Hinojosa at:

luzh@county.org

Can't join the training session?

<https://collaborationhelp.cisco.com/article/qg8vzfb>

To update this session to your calendar program (for example Microsoft Outlook), click this link:

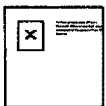
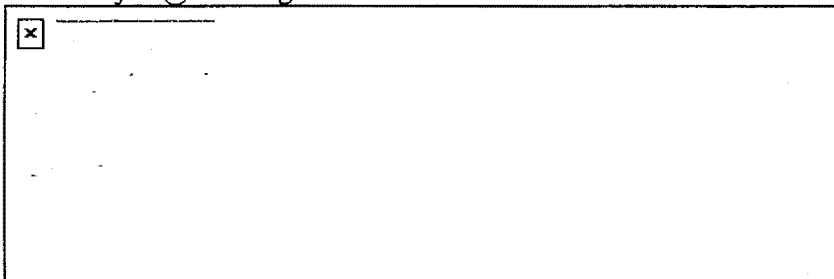
<https://tacmeeting.webex.com/tacmeeting/k2/j.php?MTID=td07f86e6f3635220f15b95c1e0d1e6db>

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<https://www.webex.com>

--

Laura Hinojosa
Hidalgo County District Clerk
Immediate Past President County & District Clerks' Association of Texas
956-289-7801
laura.hinojosa@co.hidalgo.tx.us



Laura Hinojosa - Hidalgo County

Hidalgo County
District Clerk

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Reply to chat privately with Laura or **Reply all** to discuss with everyone

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Region V

Beth Rothermel

From: Lisa Johnson - Hemphill County (Texas Association of Counties)
<lisaj@members.county.org>
Sent: Monday, November 16, 2020 8:41 AM
To: Beth Rothermel
Cc: Clerks-Community
Subject: [TAC-Clerks] CE Hours Opportunity

Hello Clerk Family,

The video of the CDCAT Region V Virtual Fall Meeting has been posted on CE Tracker. When you open CE Tracker, look under My Info at the very top of the menu and click on Videos. This will pull up the video for the CDCAT Region V Virtual Fall Meeting. The meeting has been approved for 3.5 hours of continuing education.

We are nearing the end of year and your hours need to be entered into CE Tracker so your certificate for the required 20 hours per year is available in January 2021. If you need any assistance entering your hours, please contact me by phone or email. I am happy to help.

Thanks, Lisa

Lisa Johnson
CDCAT Vice President
Hemphill County & District Clerk
P.O. Box 867
Canadian, TX 79014
806-323-6212



Lisa Johnson - Hemphill County

Hemphill County
County/District Clerk

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District Clerk's Staff



Chefs - Daniel + Sheryl Lentho





County and District Clerks' Association of Texas
Region V – Spring Meeting,
April 23, 2021
The Connellee, 209 W. Main, Eastland, Tx. 76448
6 CEU Hours

RSVP by April 16, 2021 to Cathy Jentho 254-629-1583 or ecco@eastlandcountytexas.com

- 8:30 – 9:00 Registration
Breakfast and Coffee-*Sponsored by: Tyler Technologies Inc and iDocket*
- 9:00 – 9:30 Welcome and Introduction –
Honorable Rex Fields, Eastland County Judge, Honorable John Bailey, Chief Justice,
Justice Trotter and Justice Williams from 11th Court of Appeals and Honorable Judge
Steven Herod, 91st District Judge
- a. Invocation-
 - b. Pledges to the Flags-
 - c. Introductions of clerks and vendors and special guests
- 9:30 – 10:30 HR Hot Topic- presented by Michele Arseneau, Human Resources consultant with Texas
Association of Counties
- 10:30 - 11:30 Motivational Speaker Tim Ingram from Longview Texas- *Sponsored by: Kofile*
- 11:30 – 1:00 Region V Business Meeting-Working lunch- *Sponsored by: Data
Preservation Solutions*
Director – Honorable Sharena Gilliland, Parker County District Clerk
Director in Charge – Honorable Cathy Jentho, Eastland County Clerk
- a. Minutes (Fall 2020) (Vote)
 - b. Treasurers Report (Fall 2020) (Vote)
 - c. Nominate Clerks of the Year 2021
 - d. Vote for Director & Director in Charge for 2021-2023
 - e. Appoint Region V Treasurer 2021-2022
 - f. Election open for CDCAT Secretary (a District Clerk will serve this year)
deadline May 1, 2021
 - g. Conference City for 2023 deadline is May 3, 2021
 - h. Location for Fall 2021 Meeting (vote)
 - i. Announcements and any other business
 - j. Region V Donation to Summer 2021 Summer Conference (Vote)
- 1:00 – 2:00 Darren Jackson, TAC Active Shooter presentation
- 2:00 - 2:30 Break and visit with vendors- *Sponsored by: Scott/Merriman Inc. & Region V*
- 2:30 – 3:30 Round Table-Innovative Ideas learned from COVID
- 3:30 – 4:00 Door Prizes and Adjourn
PLEASE BRING A DOOR PRIZE

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CDCAT Region 5 2021 Spring Meeting

April 23rd, 2021

8:30 – 4:00 pm

Custom Menu Pricing Quote

CONTINENTAL BREAKFAST

ALL PRICES ARE PER GUEST UNLESS INDICATED

A CHARGE OF 5 WILL BE APPLIED FOR GROUPS LESS THAN 20

**ALL BREAKFASTS INCLUDES FRESH ORANGE JUICE | CRANBERRY JUICE | COFFEE
DECAFFEINATED COFFEE | SELECTION OF HOT TEAS | CREAMERS | SWEETENERS**

LONESTAR CONTINENTAL \$27 PER PERSON

WHOLE FRUIT IN SEASON

SEASONAL FRUIT | FIELD MELONS | FRESH BERRIES

INDIVIDUAL PLAIN | FRUIT | GREEK YOGURTS

HOME-STYLE GRANOLA

FRESHLY PREPARED SCRAMBLED EGGS | SHREDDED CHEDDAR CHEESE | FIRE-ROASTED TOMATO SALSA

COUNTRY BREAKFAST POTATOES

WHITE | WHEAT | SLICED TOASTER BREAD

CHEF'S BREAKFAST PASTRIES | PETITE MUFFINS

CREAMERY BUTTER | FRUIT PRESERVES | HONEY BUTTER

AFTERNOON BREAK À LA CARTE SELECTIONS

PORCH SIPPIN' –N- SNACKIN' \$12 PER PERSON

HOME-STYLE LEMONADE | SEASONALLY INSPIRED LEMONADE | TEXAS SWEET TEA | UNSWEETENED TEA

CHOCOLATE NUT CLUSTERS | SPICY PEANUTS | CANDIED PECANS | POPCORN

LUNCH BUFFETS

ALL PRICES ARE PER GUEST UNLESS INDICATED

A CHARGE OF 5 WILL BE APPLIED FOR GROUPS LESS THAN 20

LUNCH BUFFETS ARE CRAFTED FOR A 90 MINUTE MAXIMUM SERVICE TIME. REFRESHMENTS INCLUDED

DOWN ON THE BAYOU \$ 36

CHICKEN & SAUSAGE GUMBO | WHITE RICE

COMMANDERS PALACE CHOPPED SALAD

ROMAINE | SPINACH | HARD BOILED EGG | PEPPERED BACON | SHAVED PARMESAN CHEESE | HOUSE
CROUTONS | CREAMY PEPPERCORN DRESSING

MUFFALATTA PASTA SALAD

SALAMI | HAM | SWISS CHEESE | OLIVE SALAD | ROASTED PEPPERS | HERB VINAIGRETTE

NEW ORLEANS RED BEANS & RICE

FIRE ROASTED CORN MQUE CHOUX

ROASTED CORN & PEPPERS | SMOKEY BACON

CAJUN CHICKEN & ANDOULLIE SAUSGE JAMBALAYA PASTA

PEPPERS | ROASTED TOMATOES | PARMESAN CHEESE

CAJUN PECAN PRALINE | BREAD PUDDIN' WITH BOURBON GLAZE

County, District Clerk Association meet at Connellee

The County and District Clerks' Association of Texas Region V's spring meeting was held at the Connellee in Eastland in April.

Eastland County Clerk Cathy Jentho and 91st District Clerk Tessa Culverhouse welcomed attendees to the meeting in the beautiful Connellee Roof Garden and introduced

special guests Rex Fields, Eastland County Judge; John Bailey, Chief Justice, Justice Trotter and Justice Williams from the 11th Court of Appeals; and Judge Steven Herod, 91st District.

The special guests welcomed everyone to Eastland County and gave information and history about the county's courts. Attendees were also encouraged to enjoy the view of Eastland and countryside from the Roof Garden.

The meeting began with breakfast and coffee and included speakers and a working lunch, round table ideas, and door prizes before adjourning.

Memorial Day will be observed Saturday, May 29 at Ranger Vietnam Memorial Park.

Larry Monroe
Vietnam Memorial
Park Committee
Member
254-631-9226



Special guests Justice Williams and Chief Justice John Bailey from the 11th Court of Appeals and Rex Fields, Eastland County Judge.

Photos: Margaret Hetrick



Eastland County Clerk staff Crystal Darr, County Clerk Cathy Jentho, Donna Robertson, Raena St. Peter and Joni Ettinger



91st District Clerk staff Carolyn Williams, Diane Crabtree, District Clerk Tessa Culverhouse and Wendy McDade

BRYANS AUTO & BRYANS SIGNS IN EASTLAND IS SEEKING MORE EMPLOYEES

JOB OPPORTUNITY

GREAT BENEFITS | EXCELLENT PAY | JOYFUL WORK ENVIRONMENT | eMail your RESUME to bryan@bryans.com

Region VI

Beth Rothermel

From: Terri Willard - Rusk County (Texas Association of Counties)
<twillard@members.county.org>
Sent: Monday, March 29, 2021 12:36 PM
To: Beth Rothermel
Cc: Clerks-Community
Subject: [TAC-Clerks] Region VI Online Business Meeting

We need you for our virtual business meeting!

(Please note: An additional hour could make the difference in getting your required 20 educational hours.)

There are important issues that we as Region VI need to handle at our meeting before the CDCAT Summer Conference.

Please mark your calendar for **WEDNESDAY, APRIL 7, 2021 at 10:00 AM – 11:00 AM**. Luz Hinojosa with TAC will be providing us with invitations for our virtual meeting.

Nominations will need to be made for Clerks of the Year. Each region of the state nominates two (2) clerks, one (1) representing a county clerk and one (1) representing a district clerk for Clerk of the Year. Be thinking of your nominations prior to our meeting. *Each nominee shall be an active member of the association with a current continuing education certificate, as verified by the President of the Association and has served four (4) years in office. The Clerk of the Year nominee should have provided notable service to the Association while promoting the purpose of the Association. Current Executive Officers or previous recipients of the award may not be nominated.*

Also, we will need to decide on scholarships, amounts, deadline for applicants, and a committee to review them. The schools need this information ASAP.

If you are aware of anything that needs to be discussed, please contact Laura Hughes (laura@kaufmancounty.net) or Terri Willard (twillard@co.rusk.tx.us)

Keep in mind that next Fall we are planning an In-Person meeting and education opportunities will be provided!

See you April 7th!



Terri Willard - Rusk County

Rusk County
District Clerk

Join conversation

Reply to chat privately with Terri or **Reply all** to discuss with everyone

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If you want to update what emails you receive, visit your email preferences.



mob~#p9694679

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Region VII

Meeting Minutes from Virtual Business Meeting on March 25, 2021

Present: Lisa Teinert, Director, Schelana Hock, Director in Charge, Bobbye Richards, Secretary/Treasurer, members of Region VII and Executive CDCAT Board Members: Stacy Kemp, President, Patti Henry, Treasurer and Luz Hinojosa, TAC

1. Business Meeting

The virtual business meeting opened at 1:03 p.m. with Roll Call of all the Counties present.

- a. The previous Minutes were read and approved on Motion by Donece Gregory and seconded by Linda Holman.
- b. The Treasurer's report was read and approved on Motion by Linda Holman and seconded by Patti Henry.
- c. Elections were held for Directors. A motion to suspend the Rule to have the election was made by Patti Henry and seconded by Beth Rothermel. Donece Gregory was nominated for Director by Schelana Hock and seconded by Beth Rothermel. A motion to close the nominations was made by Bobbye Christopher and seconded by Patti Henry. Donece was elected by acclimation. Bobbye Christopher was nominated for Director by Patti Henry and seconded by Beth Rothermel. No other nominations were received and Bobbye was elected by acclimation. Kendra Charbula was nominated for Secretary/Treasurer by Bobbye Christopher and seconded by Beth Rothermel. No other nominations were received and Kendra Charbula was elected by acclimation.
- d. Clerk of the Year Nominations were held:

Lisa Teinert was nominated as District Clerk of the year by Patti Henry and seconded by Robyn Flowers. No other nominations were announced.

Schelana Hock was nominated for County Clerk of the year by Donece Gregory and was seconded by Beth Rothermel. No other nominations were announced.
- e. Lisa Teinert advised that the only name she had for the memorial service was Alvera Johnson and that the memorial had already been sent.

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- f. The deadline for County Clerks to send in their name to run for Secretary of the Executive Board is May 3 as well as the conference city for the summer conference. The deadline for scholarships is April 1.
- g. Lisa Teinert updated everyone on the summer conference to be held in person in Amarillo, June 6-10. There will be grant money available so make sure to turn in your request for reimbursement. You will need a detailed receipt for any travel reimbursement (airline). There will be virtual voting for CDCAT Secretary and Clerks of the year May 17-21.
- h. Linda Holman made the motion to for our region to send \$1,000 to CDCAT for door prizes. It was seconded by Bobbye Christopher and approved by members.
- i. The fall conference is September 8-10 in Round Rock
- j. Liberty County volunteered to host the Fall conference for Region 7 at Artesian Lakes.

No other business was announced and the meeting adjourned at 1:38 pm.

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County and District Clerks' Fall Conference

Region VIII

November 10, 2020

Region VIII Business Meeting

1. Call to Order
2. Pledge of AllegianceZane Rodriguez, Sofia Infante, Milla Sanchez
The Pledge of Allegiance to the United States and Texas flags
3. InvocationFather Pete Elizardo
4. Treasurer's Report.....Honorable Anne Lorentzen
5. Approval of Minutes
6. Spring Conference? Virtual / Face to Face
7. Upcoming 2021 Conference/Meetings
 - **Dec 2-4, 2020** - 2020 Secretary of State 32nd Annual Election Law Seminar-City/School/Other
 - **Dec 3, 2020** - 2020 Open Government: The Basics of the Public Information Act
 - **Dec 9, 2020** - 2020 Open Government: Beyond the Basics of the Public Information Act
 - **Dec 10, 2020** - 2020 Open Government: Open Meetings Act
 - **Dec 17, 2020** - 2020 Open Government: When is Information Excepted From Disclosure
8. Old Business
9. New Business
10. Adjourn

*****Entertainment by John Michael Garcia and Christian Garcia*****

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Treasurer's Report

The total amount we have in our account as of September 30, 2020 is \$24,048.25. I have not received October's statement, but assume it will be the same amount.

Anne Lorentzen
Nueces County District Clerk

Minutes

Minutes 2020 Fall Business Meeting

November 10, 2020 at 8:30 am Region 8 Virtual Meeting was Opened, Hosted and welcomed by the Honorable Heidi Easley Victoria County Clerk. Invocation was done by Father Pete Elizardo, Pledge by special guest Zane Rodriguez, Sofia Infante and Milla Sanchez. National Anthem Performed by our Singing Clerks.

Business Meeting Led by Region 8 Director in -charge, The Honorable J.C. Perez III Opened the Meeting at 8:51

Treasurer's Report

Anne Lorentzen Nueces County District Clerk reported as of August 31, 2020 the balance was \$24,098.25. Humberto "Bert" Gonzalez made a motion to accept the Treasures report as stated. Motion was second by Heidi Easley. Motion Carried.

Minutes

Minutes were presented, Motions was made by Heidi Easley to accept the Minutes as presented. Motion was second by Natalie Carson. Motion Carried.

Location for Spring 2021 Regional Meeting

Anne Lorentzen made the motion she would Host our 2021 Spring Region Meeting. Motion was second by Gracie Alaniz. Motion carried.

Announcements of Upcoming Meetings

Dec 2-4, 2020 - 2020 Secretary of State 32nd Annual Election Law Seminar-
City/School/Other (webinar)

· Dec 3, 2020 - 2020 Open Government: The Basics of the Public Information Act
(webinar)

· Dec 9, 2020 - 2020 Open Government: Beyond the Basics of the Public Information
Act (webinar)

· Dec 10, 2020 - 2020 Open Government: Open Meetings Act (webinar)

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· Dec 17, 2020 - 2020 Open Government: When is Information Excepted From Disclosure (webinar)

Feb.1-4, 2021- 2021 CDCAT Winter Conference, Embassy Suites, Denton

Old Business

(No old business)

New Business

(No new business)

Business Meeting Adjourned and preceded with Educational Presentations at 9:10am.

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COUNTY AND DISTRICT CLERK'S SPRING VIRTUAL CONFERENCE
Region VIII
Hosted by the Honorable Anne Lorentzen, Nueces County District Clerk
April 8, 2021 – 9:00 A.M. to 12 o'clock noon

8:30 A.M. – 9:00 A.M.

Welcome

- **Opening Remarks By:**
Honorable Anne Lorentzen
Nueces County District Clerk
- **Invocation By:**
Pastor
New Life Church
- **Pledge of Allegiance to U.S. and Texas Flags By:**
Hon. Anne Lorentzen
Nueces County District Clerk
- **Welcoming Remarks By:**
Hon. Barbara Canales
County Judge
Nueces County

Ko-File Presentation

9:00 A.M. – 10:15

Cybersecurity in the Real World
Erin Shirley, Information Analyst (TAC)

Data Preservation Solutions Presentation

10:15 A.M. – 10:30 A.M.

Break

10:30 A.M. – 11:30 A.M.

What's Your Bounce Factor? Learn to Thrive In Uncertain Times
Stacey Bruington, Wellness Consultant(TAC)
Mark Zollitsch, Wellness Consultant (TAC)

I-Docket Presentation

11:30 A.M. – Noon

Business Meeting



1. Call meeting to Order
2. Approval of Minutes
3. Treasurer's Report
4. Fall Regional Conference Host
5. Nomination for Clerk of the Year for Region VIII
6. Conference City 2023 Annual Conference: Two Clerks in a county may submit an application to host the Annual Conference in their county. You must complete an application and include the conference site and the host hotel or venue where the conference would be held. Visit our CDCAT webpage to download the application packet and instructions for applying:

<https://www.cdcatexas.com/ConferenceEvents/Events>

7. Informational: Please register to attend our in-person conference in June scheduled for June 6th-10th in Amarillo : <https://www.county.org/Calendar-of-Events/2021/126th-Annual-CDCAT-Conference>

Submit your intent to run as Secretary, in writing, to the Nominating Committee Chair no later than May 1, 2021 and enter CDCAT Secretary in the subject line. Contact Information:

Nominating Committee Chair
David Trantham, Denton County District Clerk
david.trantham@dentoncounty.com
940-300-9624

8. Old Business
9. New Business
10. Meeting Adjourn

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COUNTY AND DISTRICT CLERKS'S ASSOCIATION OF TEXAS
REGION VIII SPRING CONFERENCE
APRIL 8TH, 2021

1. Call meeting to Order
2. Approval of Minutes
3. Treasurer's Report
4. Fall Regional Conference Host
5. Nomination for Clerk of the Year for Region VIII
6. Conference City 2023 Annual Conference: Two Clerks in a county may submit an application to host the Annual Conference in their county. You must complete an application and include the conference site and the host hotel or venue where the conference would be held. Visit our CDCAT webpage to download the application packet and instructions for applying:

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Nominating Committee Chair
David Trantham, Denton County District Clerk
david.trantham@dentoncounty.com
940-300-9624

8. Old Business
9. New Business
10. Meeting Adjourn

Good Morning Region 8 Clerks,

Attached you will find the Agenda for the 2021 Region 8 Spring Conference together with the business meeting agenda and the Minutes of the Fall 2020 business meeting.

We are now opening nominations for **District** and **County** Clerk of the Year. Please email your Nominations for both "District Clerk of The Year" and "County Clerk of The Year" to either:

Jc.perez@co.jim-wells.tx.us or anne.lorentzen@nuecesco.com

We will list all nominations in a ballot form to be voted on our Business meeting. Nominations will be Closed once we reached that Agenda Item on the 8th of April.

REMIDERS:

Deadline for intent to run for Secretary- May1st. This is the Year for a District Clerk to step up and join the CDCAT Leadership. If you are interested in getting involved in the County and District Clerks Association of Texas and you are a District Clerk. It is your chance to shine and run for Secretary and be a part of the CDCAT Executive Board.

You will need to send your name in writing of your intent to run for Secretary to the Nominating Chair: David Trantham Denton County District Clerk at david.trantham@dentoncounty.com or phone number 940-349-2207 if you have any questions.

Visit our webpage at <https://www.cdcatax.com/Info/Scholarships> to download a scholarship application packet.

SCHOLARSHIP APPLICATION (\$1,500):

Send the completed application, signed and dated to Stacey Kemp at ctyclerks@collincountytx.gov no later than April 1, 2021. Please use Scholarship Application in the subject line. The Scholarship Committee will review each application and award scholarships according to criteria established by the Board of Directors.

Happy Easter!

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Due to the pandemic causing unprecedented hardship, on May 18, 2020, the Board of Directors suspended membership dues for the remainder of calendar year 2020. The Board also voted to offer additional hours of instruction to facilitate the clerk's ability to acquire continuing education hours.

On July 30, 2020, the Board of Directors met, with decision made to cancel the 2020 Fall Conference that was scheduled to be held in College Station, in September.

Due to the Annual Conference, that was scheduled to be held in June, 2020, being cancelled because of covid concerns, there was a Virtual Business Meeting for installation of officers and Clerk of the Year on August 19, 2020 from 9:00 a.m. to 12:00 p.m. There was video streaming for Clerk of the Year, Conference City Selection and secretary candidates from August 10-14, 2020, with voting available for those online August 12-14, 2020.

Officers were sworn in on August 19, 2020. President Stacey Kemp, Collin County Clerk, chose the theme "Preserving Our Past, Protecting Our Future".

2020-2021 proved to be as much of a challenge for clerks as 2019-2020. Many courthouses were closed and only accessible by appointment, some courthouses were completely closed and some courthouses were completely open or became open as the year progressed. The Eastland County Judge closed the doors to the courthouse, but offices remained at work with a drop box was set up right outside of the courthouse for customers to drop off filings for the County and District Clerks. Washington County had only one of their four doors open and that door was manned by a Constable who checked temperatures and distributed masks to those without a mask. Masks were generally required to be worn in courthouses across the State of Texas. Grimes County Clerk Vanessa Burzynski reported that Grimes County is currently building a new facility that will house all departments with the exception of Road and Bridge. It will be located adjacent to the current Law Enforcement Center in Anderson. It will have 3 courtrooms and has an

expected move-in date of August, 2021. Their current courthouse, built in 1894, underwent a year-long overhaul and looks amazing! The office where the County Clerk currently offices is in an old bank building across the street from the courthouse and was built in 1910. Unfortunately, covid was no stranger to Grimes County. Their County Treasurer Janice Trant passed away from covid. Her son, Jim-Bob Trant was appointed to that position but sadly also passed away from covid. On a positive note, the Grimes County Clerk's office scanned and digitized all of their birth and death records, during the year, and preserved all original Commissioners' Court minute books, marriage license books and a few old deed books. They also scanned over 7,600 original marriage licenses from the late 1800's and early 1900's and placed these in special binders. Burzynski found boxes of old records in a storage container. They also found a live possum living in that storage container! There were also hundreds of old ballot boxes, in this container, with ballots still in them. In cleaning out some old cabinets, she found a handwritten will from 1828 and WWI Military Roster Book and Counsel of Defense Minutes, along with some estate papers in an old flour sack. She kept the flour sack. She also reported that a couple from FamilySearch were there from October 2019-2020 and scanned probate records, marriage records and deed records as well as old school census records. See attachment.

Tyler County Clerk Donece Gregory reported that their courthouse is undergoing a rehabilitation project under the enforcement and specifications of the Texas Historical Commission, costing Tyler County \$1.1M.

Dimmit County Clerk Mario Garcia said that after experiencing the winter storm of February, 2021, with several days of ice and snow extending into South Texas, he decided that he is not wishing for snow ever again! He says his palm trees really got a "whipping"! Many courthouses were closed for several days. Washington County was closed the entire work week of February 15 - 19, 2021, due to the snow and ice.

Lubbock County Clerk Kelly Pinion reported that Lubbock County is going through a countywide case management software conversion. She also relayed that one of the attorneys from the public defender's office has a therapy dog that he takes to hospitals, nursing homes and schools and he has started to come by their office on Fridays for staff and customers to spoil and love on the dog. Trampus (the dog's name) always seems to

know who still has a treat to give up! During the year, Kelly also had a couple want to pay for their marriage license with food stamps. Janice McDaniel, Sabine County Clerk, had a couple come in for a marriage license. The man was considerably older than the woman. The woman said she'd gotten another man to pretend to be the applicant and had gotten a preacher to marry them. Tammy Marshall, Crosby County Clerk said she sold a marriage license to a couple, but the woman called a few days later and said the man had taken the license with him and left but said she'd found someone else to marry anyway and wanted to know if she had to wait for the other license to expire in 90 days before coming in to get a new one with the new guy.

On the election front, those County Clerks still running elections had their hands full with the Presidential Election of November, 2020. Milam County Clerk Jodi Morgan reported that a man took his shirt off in front of voters to turn it inside out, as said shirt had reference to a candidate on it. Jodi said she guesses it was their fault for not telling him to go to the restroom and do that! Clerks prepared endlessly in acquiring PPE, plexiglass shields, one-use pens, hand sanitizer by the gallons, cleaner and other supplies needed for election personnel. The turnout was record setting in most places. Much concern was also had over the handling of covid-positive voters. Lots of reports of voters going to counties where they are not registered to vote anyway and wanting to vote and voters wanting to vote by mail in all kinds of different counties. Voters worried about whether their vote would be counted or not. Shelby County Clerk Jennifer Fountain had her first fist fight at the early voting polling place. And someone wondered whether if the legislature's doing away with straight-party voting was really such a good idea, if you had to stand outside for a curbside voter when the wind chill is 6 degrees and snowing!

Shortly after the first of January, 2021, the Center for Disease Control and Prevention (CDC) approved the Pfizer vaccine for covid-19, followed shortly by approval of the Moderna vaccine. Many clerks elected to take one or the other vaccine. To date, there have been several clerks that have had covid-19 but thankfully all have recovered successfully.

Respectfully submitted,

Beth Rothermel, Historical Committee Chair

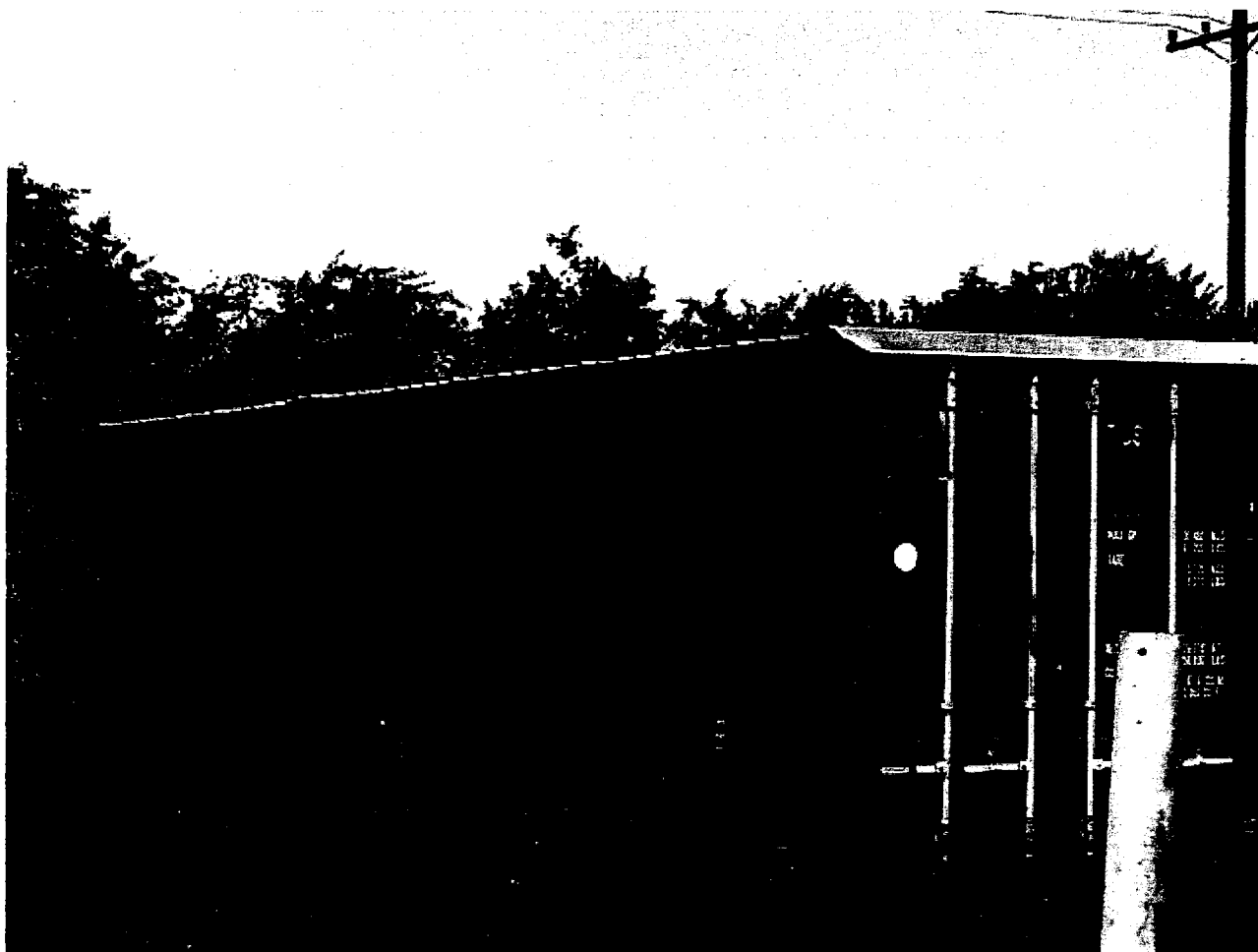
Beth Rothermel

From: Vanessa Burzynski <Vanessa.Burzynski@grimescountytexas.gov>
Sent: Saturday, May 29, 2021 9:28 PM
To: Beth Rothermel
Subject: Fwd:

Thus is that metal container
Get [Outlook for iOS](#)

From: Vanessa Burzynski <vaburzynski@gmail.com>
Sent: Friday, May 28, 2021 4:19:55 PM
To: Vanessa Burzynski <Vanessa.Burzynski@grimescountytexas.gov>
Subject:

Grimes County storage container



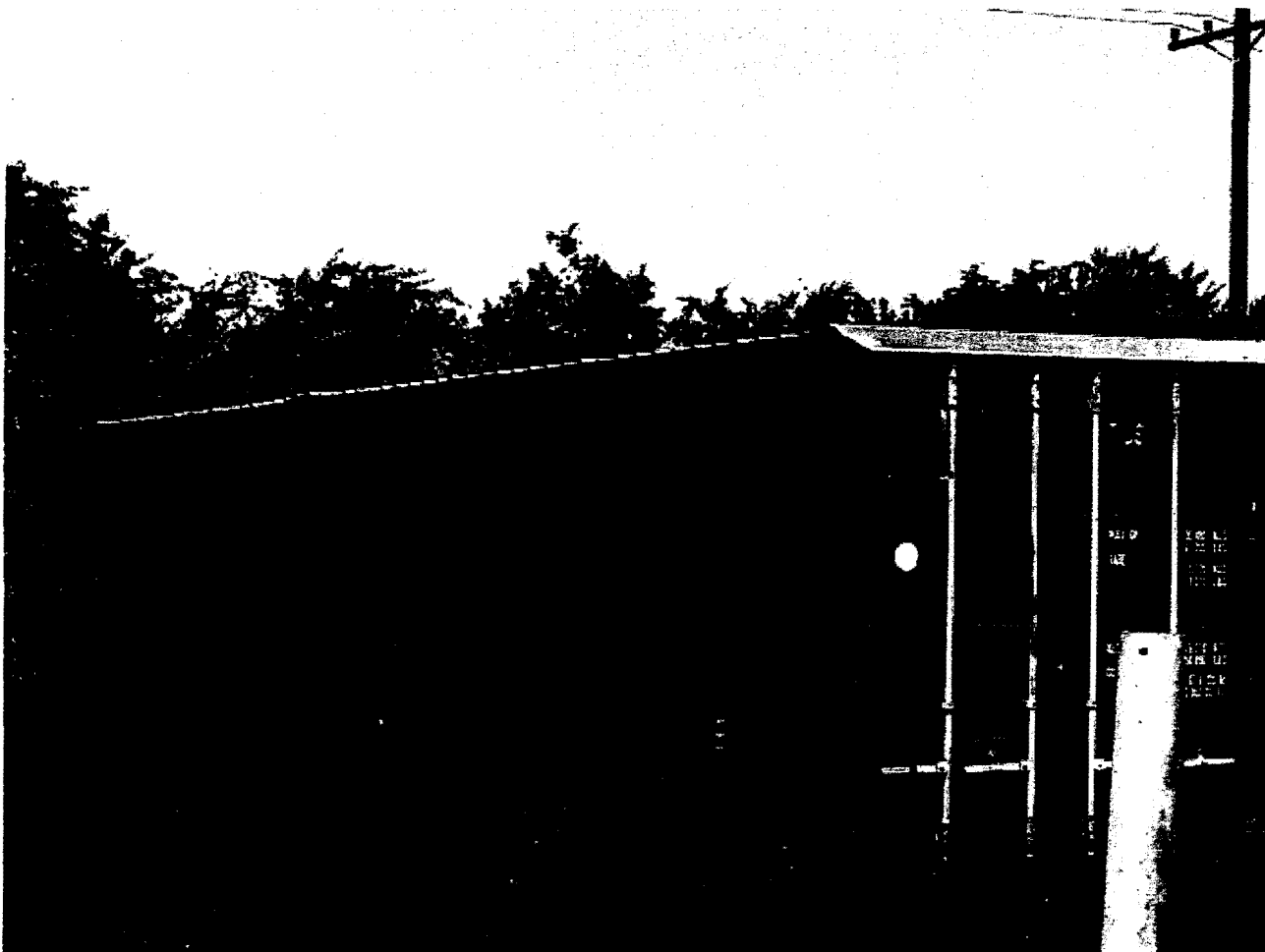
Beth Rothermel

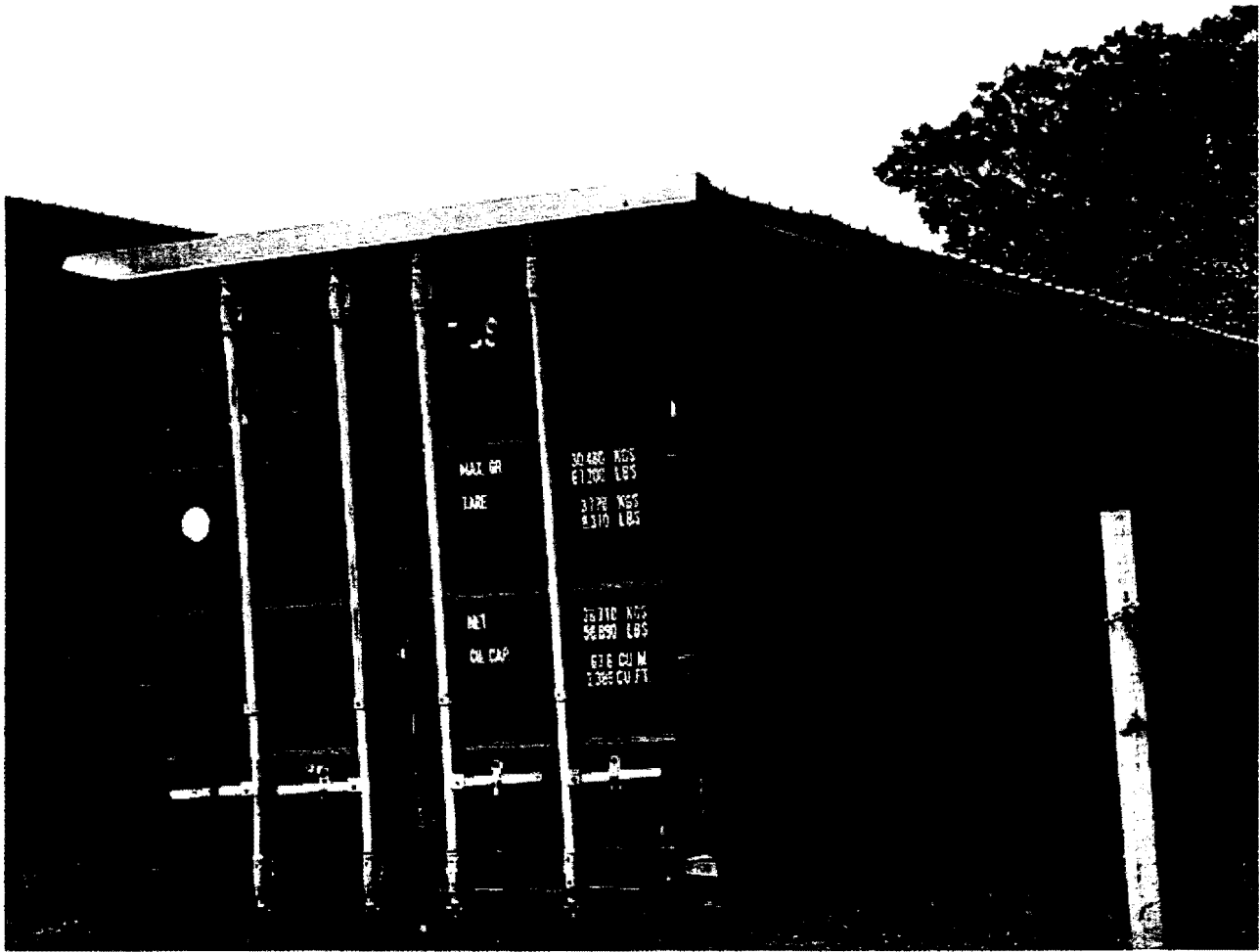
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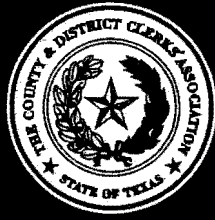
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Grimes County storage container





Sent from my iPhone



In Memoriam 2020-2021

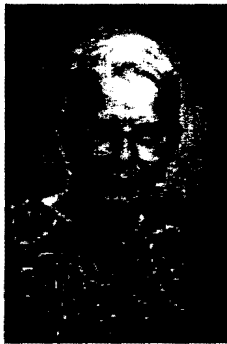


In Memoriam 2020-2021



Elvera M. Johnson

Parker County District Clerk
Served: 1998-2010 (12 years of service)
Died: Aug. 10, 2020



Dorothy Cotten Browne

Borden County Combination Clerk
Age: 90
Served: 1966-1994 (28 years of service)
Died: Sept. 30, 2020



Aurora De La Garza

Cameron County District Clerk
Age: 79
Served: 1980-2014 (34 years of service)
Died: Nov. 6, 2020

*Also included was Doris Ruff
Lubbock Co. Clerk*

The Flower That Smiles Today

~ Percy Shelley

The flower that smiles to-day
To-morrow dies;
All that we wish to stay
Tempt and then flies.
What is this world's delight?
Lightning that mocks the night,
Brief even as bright.

Virtue, how frail it is!
Friendship how rare!
Love, how it sells poor bliss
For proud despair!
But we, though soon they fall,
Survive their joy, and all
Which ours we call.

Whilst skies are blue and bright,
Whilst flowers are gay,
Whilst eyes that change ere night
Make glad the day;
Whilst yet the calm hours creep,
Dream thou — and from thy sleep
Then wake to weep.

2020-2021 Memorial Committee

Hon. Patricia Oyerbides, Ward County District Clerk (Chair)

Hon. Lila Deakle, Parker County Clerk

Hon. Ruby Garcia, Refugio County District Clerk (retired)